



Winooski School Board of Trustees
Regular Meeting
Wednesday, August 14, 2024, 6:00pm
WSD Library Learning Commons or via Google Meet
Google Meet Link: meet.google.com/szx-gwkh-oe

Policy Title 1.0 Ends Statement: All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

1. **Call to Order:**
 - a. Meeting called to order by Robert Millar at 6:05 pm
2. **Agenda Review and Adjustments:** None
3. **Announcements and Recognition**
 - a. August 12 International Youth Day
 - b. Board Participation at Convocation
4. **Public Comments:** This item is reserved for comments and questions on topics that are not included on this agenda. Time for public comment is included by default for each item below.
5. **Consent Agenda:** (5 Minutes)
 - a. Minutes of Meetings
 - i. Regular Board Meeting: June 12, 2024
 - ii. Board Retreat: Aug 4, 2024
 - b. Policy Title: 2.3 Financial Condition and Activities
 - i. Approval of Bills: July/August 2024
 - c. Policy Title: 2.7 Compensation and Benefits
 - i. Approval of Teacher Contracts
 1. Ben Patrick: WHS, Special Educator
 2. Hayden Coy: WHS, Theater Arts Educator, FTE: .75
 3. Hayden Coy: WHS Theater Arts Educator, FTE .25 (FY 25 Only)
 4. Jacqueline Lomazzo: JFK, LTS - Special Educator
 5. Rose Castor: Preschool, SLP
 6. Samuel Kitsos: JFK, Special Educator

***Motion made to accept the Consent Agenda**

***Motion passes unanimously**

6. Community Engagement (Policy 4.2.1): (20 Minutes)

- a. Discussion: Recent Community Activities by Board
 - i. Nicole has been appointed by the VSBA to serve as a representative on a commission for Public Education. The committee will be working on a vision for future education funding. This appointment is separate from her work as a WSD Board Member.
- b. Discussion: Newsletter Assignment
 - i. Isaiah Donaldson submitted to the newsletter this month. Robert will share upcoming dates with the Board shortly
- c. Discussion: Board Community Engagement Planning Document
 - i. The board will revisit this at the September board meeting when more board members are present.

7. Executive Limitations (Policy Section II): (20 minutes)

- a. Policy Title: 2.8 Communication and Support to the Board
 - i. Discussion/Action: July/August Superintendent's Report to the Board

*Information in the report led to a discussion around the maintenance of the building and plans to set up a schedule to keep the building running well and in good condition. Wilmer made note of plans to set up a system to keep track of scheduled maintenance.

*The WSD Treasurer will be moving and a discussion was had around when voting for a new treasurer would happen. This item will be added to the ballot for March.

***Motion to accept The July/August Superintendents Report**

***Motion passes Unanimously**

8. Board Management Delegation (Policy Section III): (10 Minutes)

- a. Policy Title: 3.2 Accountability of the Superintendent
 - i. Discussion/Action: Assignment of Superintendent Evaluation Committee
 - 1. Robert Millar & Nicole Mace accepted the assignment to the Superintendent Evaluation Committee.
 - 2. Robert asks for a copy of the Superintendent Evaluation Policy and a copy of Wilmer's contract.
 - 3. Wilmer is hoping this Evaluation will take place by October.

9. Governance Processes (Policy Section IV): (45 Minutes)

- a. Policy Title: 4.1.6 Governing Style
 - i. Action: Assignment of Policies to Member for Internal Monitoring Drafting

*Robert sent assignments to Board members for the internal monitoring drafting that will occur this year.

- b. Policy Title: 4.2.2 Create Written Governing Policies
 - i. Discussion/Action: Policy Second Read and Approval for Adoption
 - 1. B5 - Employee Unlawful Harassment

*This policy contains new/stronger language. If approved for adoption tonight, this procedure will be added to a warning for Policy Adoption.

*Motion to accept and approve for adoption

* Motion passes unanimously

ii. Discussion/Action: Policy First Read

1. E21 - Distribution of Non-School Sponsored Literature in the Schools

*Wilmer is proposing we move forward with this policy to prevent outside entities from distributing information that could prove harmful to students.

*This policy allows for exemptions such as flyers or information that may be accessed at school-sponsored events such as job fairs.

*Title change to, on school grounds or strike, in the schools, to keep language in line with the policy language. The board chooses to strike, in the schools.

iii. Discussion/Action: Public Hearing and Policy Adoption

1. A21: Public Participation at Board Meetings
2. A22: Notice of Non-Discrimination
3. AOE 1: Local Wellness Policy
4. B1: Substitute Professional Staff Employment
5. B2: Volunteers, Work Study Students and Student Teachers
6. B3: Alcohol and Drug Free Workplace
7. B20: Personnel Recruitment, Selection, Appointment and Background Checks
8. C2: Student Alcohol and Drug Use
9. C4: Non-English Language Background
10. C5: Firearms
11. C7: Student Attendance
12. C8: Pupil Privacy Rights
13. C13: Students Who are Homeless
14. C15: Student Conduct and Discipline
15. C21: Search and Seizure of Students by School Personnel
16. C22: Student Athletes, Clubs and Activities
17. C27: Student Distribution of Literature
18. C70: Use of Restraint and Seclusion
19. D1: Graduation Requirements
20. D5: Animal Dissection
21. D6: Course Offerings and Class Size
22. D22: Selection of Library Materials
23. D23: Selection of Instructional Materials
24. E1: Parental Involvement
25. F3: Fire and Emergency Preparedness Drills
26. F4: Access Control and Visitor Management
27. F22: Electronic Communications Use and Retention

iv. Action: Rescind Replaced Policies

1. Policy #4310
2. Policy #4122
3. Policy #4127
4. Policy #5110
5. Policy #5124
6. Policy #5114(a)

7. Policy #5114(b)
8. Policy #5114(c)
9. Policy #5145
10. Policy #5146
11. Policy #6144(a)
12. Policy #6151
13. Policy #6171
14. Policy #6172
15. Policy #8312

*The Board entered into a Public Hearing for Policy Adoption at 6:57 pm

*No Public comments were made

***Nicole moves to adopt all new policies**

***Motion to adopt all new policies passes unanimously**

***Nicole moves to rescind all replaced policies listed on the warning**

***Motion Passes Unanimously**

*Public Hearing closed at 6:58 pm

c. Policy Title 4.2 Board Job Description

i. Discussion: Preliminary Budget Reflections and Parameters for Administrators

There is a slight prediction that we will have fewer variables for the budget this coming March, making the impact on tax rates more predictable. Wilmer is hoping for a more simplified process this year and notes that the board may have to make some tough calls around reductions in the budget as Wilmer feels we are not in a position to increase the budget this year as the school budget has a direct impact on the tax rate.

*Wilmer would like the board to provide preliminary guidance around what information they would like to see in upcoming budget discussions. Nicole Mace encourages the board and WSD team to read the most recent memo around school budgets that was recently shared. The memo addresses cost centers that schools should consider as they move forward in the upcoming budget cycle.

*Nicole feels a discussion around budget needs must happen sooner rather than later to allow the board to provide parameters for Wilmer to work on.

d. Policy Title: 4.5 Agenda Planning

i. Action: Ratify City Council/School Board Joint Meeting date

*WSD will travel to the Winooski City Council for a joint meeting. Doodle poll regarding specific dates to be shared with the board.

ii. Action: Approve Annual Agenda (4.5)

***Motion to approve the Annual Agenda**

***Motion passes unanimously**

e. Policy Title: 4.8 Governance Investment

i. Board Learning: Selected Book Chapter

*Board learning will take place at the September meeting.

ii. Board Learning: Ends Statement Indicator of Compliance

* 2 or 3 pieces of data allowing the board to measure compliance with the Ends Statement.

10. **Next Agenda:**

- a. Board member learning - selected book chapter

- b. Board budget parameter discussion
- c. Public hearing to adopt harassment policy

11. Upcoming Important Dates:

- a. 8/16: VeggieVan Go, 9am
- b. 8/22: All Staff Convocation 11:30-3 PM
- c. 8/22: Family Orientation and Back to School BBQ, 4PM
- d. 8/26: First Student Day
- e. 9/2: No School Prek-12 (Labor Day)
- f. 9/3: First Day Pre-k
- g. 9/11: Regular Board Meeting

12. Adjourn:

- a. Meeting adjourned by Robert Millar at 7:39 pm