



WINOOSKI SCHOOLS
We are the future.

Student Name:

Date:

Request for Alternate Demonstration of Proficiency in Course or Capstone

I am requesting to meet the course requirement in _____
and/or _____ GX Capstone requirement by engaging in
the following learning experience:

The post-secondary goals (or exploration) this supports:

I am requesting this alternate pathway because:

***Additional documentation (course syllabus, training plan, etc.) may be required for approval.**

***To meet the WSD course requirement, students must earn a C or better in a course and provide official documentation of completion.**

Signatures

Student:

Guardian:

School Counselor:

Director of Curriculum and Learning:

Advisor (acknowledge this plan):

Request for Alternate Demonstration of Proficiency in Course or Capstone

This procedure describes how a student requests a flexible pathway to meet a graduation requirement as defined in the graduation procedure. This application and procedure applies to experiences outside of typical school courses (e.g., Dual Enrollment, Early College, Work-Based Learning, Internships, Online Learning, Governor's Institute)

1. The student initiates the request and completes the form through the Flexible Pathway & Work-based Learning Coordinator or School Counselor.
 2. The School Counselor determines if the request is a viable pathway to graduation and signs off the request.
 3. The School Counselor forwards the request to the Curriculum Director, who reviews it to determine if the pathway meets curriculum requirements. The Curriculum Director may return for revision or clarification. When the request meets curricular requirements, the Director of Curriculum approves it. If the applicant disagrees with a decision made by the Curriculum Director, they may appeal the decision to the building Principal.
 4. The student meets with their advisor, who signs off to acknowledge that they know of and understand the request.
 5. Parents sign to approve.
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- Any pathway request must be initiated and approved at least two weeks before the start of the pathway experience.
 - Families should only sign up or pay for experiences once the Pathway Request is approved.
 - Sometimes, the Counselors or administrators may require additional documentation before approving a request.
 - Students pursuing Work-Based learning as a pathway must provide a Training Plan.