

Winooski School District
Office of the Superintendent
60 Normand Street
Winooski, Vermont 05404
(802) 383-6000
www.wsdvt.org



WINOOSKI SCHOOLS

We are the future.

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Discussion/Action Items: The Winooski administration recommends that the board review backup for the following items and approve all of the action items in the Consent Agenda.

6. Consent Agenda: (5 Minutes)

- a. Minutes of Meetings
 - i. Special Board Meeting: February 2, 2023
 - ii. Regular Board Meeting: February 8, 2023
- b. Policy Title: 2.3 Financial Condition and Activities
 - i. Approval of Bills
- c. Policy Title: 2.7 Compensation and Benefits
 - i. Approval of Teacher Contracts for 2023-24
- d. Policy Title: 2.8 Communication and Support to the Board
 - i. Superintendent Report
- e. Policy Title: 4.2.2 Create Written Governing Policies
 - i. Approval/2nd Reading: Tobacco Prohibition
 - ii. Approval/2nd Reading: Communicable Disease Mitigation Measures for Students and Staff

7. Executive Limitations (Policy Section II): (60 minutes)

- a. Policy Title: 2.3 Financial Condition and Activities
 - i. Discussion/Action: Use of Fund Balance for Capital Project Needs for Current School Year 2022-23

8. Governance Processes (Policy Section IV): (45 Minutes)

- a. Policy Title: 4.2.2 Create Written Governing Policies
 - i. Discussion/1st Reading: Transportation and Alcohol & Drug Testing
 - ii. Discussion/1st Reading: Transportation
- b. Policy Title: 4.9 Board Committee Principles
 - i. Committee Membership
 1. Overview and Membership
 - ii. Finance Committee
 1. Discuss/Approve: January 30, 2023
 - iii. Superintendent Search Committee
 1. Discuss/Approve: January 24, 2023
 2. Discuss/Approve: February 23, 2023
 - iv. Student Voice Committee Meeting Minutes
 1. Discuss/Approve: February 25, 2023

City of Winooski-WSD Memorandum of Understanding (MOU): The recently completed MOU is in the agenda packet for your reference. Notable changes are:

- The City will no longer provide snow plowing and salting services effective for the 2023-24 school year.
- The City will follow [WSD Procedure 415: City of Winooski Use of Winooski School District \(WSD\) Multilingual Liaisons \(MLL\)](#)

Goals: Due to the February break and only two weeks of school since the last report this section is not included this month and will return in the April report.

Finance/Operations

FY 23 Budget: WSD's FY23 outlook continues to improve as we complete the second month of the third quarter. This is largely due to lower than anticipated transportation costs now that we have started to see invoices for our expanded bus service. Because we are still not operating with a full slate of bus drivers, we will realize additional savings, which will offset the deficits projected in other parts of the budget. At the close of February, we are projecting a modest surplus of \$134,476, or .63% of the operating budget.



Memorandum of Understanding Between City of Winooski and Winooski Incorporated School District

Dated this 6 day of February, 2023

Winooski City Council

Mayor Kristine Lott
Deputy Mayor Jim Duncan
Councilor Aurora Hurd
Councilor Bryn Oakleaf
Councilor Thomas Renner

Winooski School Board

Allison Burlock, President
Steven Berbeco, Trustee
Tori Cleiland, Trustee
Kamal Dahal, Trustee
Allison Burlock, Trustee
Alexander Yin, Trustee

This memorandum of understanding is made this day between the Winooski Incorporated School District, hereinafter called "District," and the City of Winooski, hereinafter called "City."

Shared Community Goals and Vision

This MOU is intended to state the shared goals of both the City and the District to best serve all Winooski

residents and codify the shared financial agreements. The City and District will strive to provide the highest level of service in the most economical manner as we seek to achieve:

The District's Ends Policy: "All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community."

The City's Strategic Vision: Winooski will continue to be a livable, diverse, and affordable community where the role of government will be to foster and guide:

- **Economic Vitality:** Maintain and expand our economic development to ensure long-term vibrancy.
- **Municipal Infrastructure:** Invest in the City's municipal infrastructure, including energy resources, facilities and technology; roads and sidewalks; and water, sewer, and stormwater lines and facilities. Infrastructure investment will make our City safe and accessible to residents and visitors while recognizing the critical role that we play in the region's system.
- **Housing:** Ensure a mix of quality housing that maintains and enhances Winooski's unique sense of place and supports the needs of the entire community.
- **Safe, Healthy, Connected People:** Foster relationships across generations and cultures by providing a safe and healthy environment and providing opportunities to connect and engage with other residents of the City.

Term of Agreement

This Agreement will be in effect from March 1, 2023 to February 28, 2024. This term allows the parties to codify agreements reached through their individual budget processes for the following fiscal year.

Notice of Future Changes

The Parties agree to notify each other of significant changes being discussed by November 1st of each year so these can be incorporated into fiscal year budget planning processes.

Share Agreements

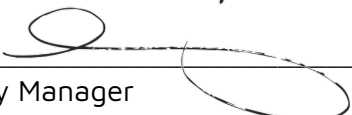
To achieve the community's shared goals, the Parties agree to:

1. Partner on the 21 C Grant program. The District will serve as the grant manager and fiscal agent. The City will support a diverse set of offering of out-of-school time programs which supplement and enhance youth's ability to "lead healthy, productive, and successful lives and engage in their local and global community."
2. Whenever requested by the District the City agrees to provide one police officer on overtime for security at sporting events and after-hours activities. In accordance with the current Police Department bargaining agreement the City will charge an hourly rate of \$47.10 per hour and a 4- hour minimum applies for all events. In the event a volunteer for overtime is unavailable the event will be

covered by available on duty personnel at no cost to the Winooski School District. In these cases, the on-duty personnel may need to leave the event if other issues in the City arise.

3. Annually the District will pay to the City one-half of one percent of the statewide property taxes it collects as provided in the District Charter less any amount the state has directed the City retain for tax collections as set forth on the tax statements provided to the parties by the Agency of Education.
4. The City shall provide a School Resource Officer (SRO) through the Winooski Police Department. The District agrees to reimburse the City for all expenses related to the provision of the SRO, including salary, benefits and any related costs up to \$55,000 as approved by the voters. Each year the City will estimate for the District in the month of November the cost of the SRO for the ensuing school year. The computation will be determined as follows: The number of duty days requested by the district divided by 260 days of a full-time officer times the cost of that officer. The District and the City agree that the cost of benefits of a full-time officer will be included in the calculated cost of the SRO. Should the City not place a full-time officer at the school, the school shall pay for the actual cost of the part time officer while at the school. The SRO functions as a member of the Winooski Police Department and as such will follow the General Order issued by the Chief of Police after consultation with the Superintendent of Schools and in compliance with the Board policies that do not countermand the role of a police officer.
5. The Parties partner on the production of the School Newsletter. For the period of FY24, the City will contribute \$15,900 or 50% of the cost for the product. Our teams continue to partner to rebrand the document as a City-wide newsletter and make improvements as we jointly see fit. The Parties will continue to work on making this document meaningful for residents and efficiently produced and distributed.
6. The District and the City will allow the other to use its facilities for the benefit of Winooski residents, especially families and children, without charge except that when substantial added costs ensue to either the City or the District for the use of the same by the other party a reasonable charge may be assessed.
7. The City will follow the District's Procedures when making use of the District's Multilingual Liaisons during and outside of regular working hours, as provided by the Superintendent to the City Manager.

For the City of Winooski




City Manager

2/6/23

Date

For the Winooski School District



Superintendent of Schools

2/6/2023

Date