

Winooski School District
Office of the Superintendent
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WINOOSKI SCHOOLS
We are the future.

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Discussion/Action Items: The Winooski administration recommends that the board review backup for the following items and approve all of the action items in the Consent Agenda. *Notes about specific agenda items are in bold below:*

4. Consent Agenda: (5 Minutes)

- a. Minutes of Meetings
 - i. Regular Board Meeting: December 14, 2022
 - ii. Special Board Meeting: January 4, 2023
- b. Policy Title: 2.3 Financial Condition and Activities
 - i. Approval of Bills
- c. Policy Title: 2.7 Compensation and Benefits
 - i.
- d. Policy Title: 2.8 Communication and Support to the Board
 - i. Superintendent Report
 - 1. Approval of WHS School Choice Capacities (Act 62) for 2023-2024
 - 2. Approve Announced Tuition for 2023-2024

5. Executive Limitations (Policy Section II): (30 minutes)

- a. Policy Title: 2.3 Financial Condition and Activities
 - i. Action: Use of Fund Balance for PreK for Current School Year 2022-23

- b. Policy Title: 2.4 Financial Planning and Budgeting
 - i. Action: Adoption of 2023-24 Winooski School District (WSD) Budget
 - ii. Action: Adoption of 2023-24 Budget Warnings and Articles
 - iii. Discussion: Review [Annual Report](#) and [Budget Flyer](#)

6. Governance Processes (Policy Section IV): (90 Minutes)

- a. Policy Title: 4.2.4 Legislative Advocacy
 - i. Discussion: Meeting with Local Legislators
- b. Policy Title: 4.1 Governing Style-Superintendent Search Process
 - i. Discussion: Superintendent Search Planning-Process & Timeline
- c. Policy Title: 4.9 Board Committee Principles
 - i. Student Voice Committee Meeting Minutes
 - 1. Discuss/Approve: December 21, 2022

Consent Agenda: Policy Title: 2.8 Communication and Support to the Board

- **Based on [Act 129 \(Public School Choice in Grades 9-12 & Other Laws\)](#):**
 - The WSD administration recommends the board set the number of students who can exercise school choice and attend other VT public high schools at 25 for the 2023-24 school year.
 - Current 2022-23: 6 students out
 - The WSD administration recommends the board set the number of students we can receive at 25 for the 2023-24 school year based on our demographics, student needs and available space.
 - Current-2022-23: 7 students in
- **Announced Tuition for 2022-2023:** Announced tuition is an estimate of allowable tuition reported by districts receiving tuition students. We do not currently have any tuition students. The WSD administration recommends the board approve the following Announced Tuition amounts for 2023-24 which are lower than usual in order to become more attractive for potential tuition students:
 - Kindergarten: \$11,700
 - Grades 1-6: \$11,700
 - Grades 7-12: \$13,900

Capital Project Update: The capital project is substantially completed. ReArch continues to work with their subcontractors, Truex Cullins and our Facilities team to address punch list items such as heating calibration, bleachers in new gym, painting, flooring and many other items. In the spring there will be final paving, front field landscaping, and playground completion.

Nicole and I will be coming to the board with a request to use fund balance to complete the outfitting of the project due to furniture, shelving, fencing and other items being reduced from the project budget after the third bid package came in over projections. We are working right now to assess the needs and will present a proposed fund balance request at the February 8th board meeting.

Lastly, I hope you will all join us for the Ribbon-Cutting Ceremony on Wednesday, January 18th at 9am in the Main Lobby. This will be a smaller event for invited guests and we will have a community celebration in May.

Staffing Update: We continue to have a handful of support staff openings, please activate your networks to support WSD in filling open positions.. [Please click here for all WSD open positions.](#)

Early Learning/PreK: One of our Head Start collaborative classrooms has been closed temporarily due to staffing. Head Start is actively seeking qualified preschool teachers for their open position at the Winooski

Early Childhood Program on our campus but have been unsuccessful. In the agenda packet you will find a memo with a request to use fund balance for the remainder of the current school year to reopen this classroom as soon as possible and continue through the remainder of the 2022-23 school year.

FY24 Budget Cycle

- [*Timetable*](#)
- [*Budget Docs*](#)

Goals: Due to the December break and only two weeks of school since the last report this section is not included this month and will return in the February report.

Finance/Operations

FY 23 Budget: Six months into Fiscal Year 2023, we are predicting a deficit of \$15,986 or -.08% of the approved budget. The substantial deficit projected at the end of Q1 has been reduced substantially by the debt service payment schedule we received from the USDA when we closed on the loan in October. Instead of a projected payment of \$1,400,000 due in April 2023, we now will owe \$618,750, which leaves us with \$781,250 in funds budgeted for debt service that can now be applied to cover other areas in the budget where we are projecting substantial deficits - primarily in the area of Special Education. More details will be provided in the Q2 FMR report to the Board in February.