

Winooski School District  
Office of the Superintendent  
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# WINOOSKI SCHOOLS

*We are the future.*

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

## **Superintendent's Board Report**

**Action Items:** The Winooski administration recommends that the board review backup for the following items and approve all of the following action items:

### **1. Consent Agenda: (5 Minutes)**

- a. Minutes of Meetings
  - i. Capital Project Executive Committee: August 12, 2020
  - ii. Regular Board Meeting: August 12, 2020
- b. Policy Title: 2.3 Financial Condition and Activities
  - i. Approval of Bills
- c. Policy Title 2.7 Compensation and Benefits
  - i. Approval of Contracts
    1. Meghan Hjerpe-Elementary Art Teacher (1.0 FTE)
- d. Policy Title 2.8 Communication and Support to the Board
  - i. Superintendent Report

### **2. Governance Processes (Policy Section IV): (30 Minutes)**

- a. Policy Title 4.2 Board Job Description
  - i. Discussion: Annual Agenda Plan for 2020-21
  - ii. Discussion: Board Retreat Agenda for 9/26/2020
- b. Policy Title: 4.2.9 Negotiating Union Contracts

- i. Approve WSD Teacher Contract for July 1, 2020- June 30, 2021

**3. Executive Limitations (Policy Section II): (25 Minutes)**

- a. Policy Title 2.6 Asset Protection
  - i. Capital Project Update
- b. Policy Title 2.8 Communication and Support to the Board
  - i. Discussion: WSD Reopening Update
- c. Policy Title 2.3 Financial Condition and Activities
  - i. Action: Extension of BAN for Capital Project
  - ii. Action: Authorized Signers for People's Bank Accounts

**Curriculum, Instruction & Assessment:**

● **COVID-19 Updates**

- *Health Update:* The latest update from VDH on September 4, 2020 [can be found here](#) and additional [VDH Dashboard data](#) can be found here. Vermont continues to have some of the most encouraging data relative to the virus.
- *WSD Reopening News:*
  - [WSD K-12 Hybrid Model Presentation](#)
  - [Staff Communication September 3, 2020](#)
  - [Family Communication September 3, 2020](#)
  - [WSD's Safe Reopening Plan video](#)
  - [WSD's Reopening website](#)
- **VT Agency of Education COVID-19 Information:**
- **VT Legislative Joint Fiscal Office Updates**

- **Ratification of WSD Teacher Contract for July 1, 2020- June 30, 2021:** Board negotiators with support from legal counsel Pietro Lynn recommend the full board ratify the proposed teacher contract.

● **SRO Update**

● **WSD Capital Project Update:**

- Long-Term Financing: [WSD Receives \\$57.8 Million Direct Loan Investment from Federal USDA Program](#)
- Interim Financing: Nicole Mace, Sean McMannon and Paul Giuliani-Bond Counsel continue to work with PFM Financial Advisors, LLC to secure interim financing with Municipal Capital Markets Group, Inc. We expect to bring the proposed interim finance package to the board at the September 26th retreat or the October 14th regular meeting
- Construction progress:
  - The steel for new construction has arrived on site and is already being erected in the new middle school area.
  - The new health office including an isolation room for students exhibiting COVID-19 symptoms has been completed in the old district office.  
The district office has been moved into two trailers between the JFK playground and the outdoor basketball courts.

- Fencing has been installed outside of JFK to separate the new drainage ponds from the sidewalk and to create a more direct walkway from the JFK sidewalk through the playground and out to the basketball courts and tents/outdoor learning spaces.

- **Legislative Work**

- **2020 Education Legislative Reports:**

- [Issue #9](#)
- [Issue #8](#)
- [Issue #7](#)
- [Issue #6](#)
- [Issue #5](#)

### **Finance/Operations**

- While it is too early in the fiscal year to predict how revenues versus expenditures will perform for the year, at the end of August, we are forecasting a slight favorable balance of \$20,239, or .10% of the approved budget.
- We spent an estimated \$181,516 in COVID-19 expenses in FY 20, and are projecting we will spend an additional \$658,059 in FY 21 through December 31.
  - Per AOE Guidance, we submitted a Coronavirus Relief Fund (CRF) application for reimbursement for both budgeted and repurposed, and unbudgeted COVID costs on September 2. The total amount of the application was for \$1,676,420. CRF Funds will be used to address the following COVID-19-related needs for the WSD: PPE, cleaning & disinfecting supplies, supplies and technology for health screening, signage for social distancing, increased communications and translation services, salary and benefits for hourly staff who were paid despite not working, salary and benefits for teachers developing remote learning capabilities (assumed 20% of teacher time March-June and 10% of teacher time Sept-Dec), the cost of providing Emergency Paid Sick Leave (EPSL) to teaching staff, computers and software to support remote learning for students and staff, relocation of the Central Office in order to create isolation rooms for the health office, salary and benefits for long-term substitutes hired to replace teachers who require remote work (or will be taking FMLA) due to compromised health conditions, planning costs for school reopening, additional staff to respond to COVID needs, including a custodian, nurse's assistant, and an HR assistant to support processing and tracking employee leave requests and related accommodations.
  - It is not clear how the AOE will address WSD's costs that were budgeted for but repurposed, such as salary and benefits for hourly staff who were paid despite not working. These costs account for \$836,845 of WSD's reimbursement request. Our understanding is that this amount may be deducted from the District's FY 21 education payment from the state, so that we would receive reimbursement to cover our unbudgeted costs only. This amount is \$839,576.
- The balance of the Capital Reserve Fund is currently \$320,517. There are no outstanding obligations for this account.
- The budget for Health Reimbursement Arrangement (HRA) for FY21 is \$525,304. We have expended \$48,310, or 9.2% of the budget.
- The Bond Anticipation Note (BAN) is available as a line of credit from the People's United Bank to support the capital project. Currently we have drawn \$5,878,000.00.