

Winooski School District  
Office of the Superintendent  
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[www.wsdvt.org](http://www.wsdvt.org)



# WINOOSKI SCHOOLS

*We are the future.*

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

## **Superintendent's Board Report**

**Action Items:** The Winooski administration recommends that the board review backup for the following items and approve all of the following action items:

### **1. Consent Agenda: (5 Minutes)**

- a. Minutes of Meetings
  - i. Capital Project Executive Committee: July 15, 2020
  - ii. Special Meeting: July 15, 2020
  - iii. Special Meeting: July 22, 2020
  - iv. Regular Meeting: July 15, 2020
- b. Policy Title: 2.3 Financial Condition and Activities
  - i. Approval of Bills
- c. Policy Title 2.8 Communication and Support to the Board
  - i. Superintendent Report
- d. Policy Title: 4.2.2 Create Written Governing Policies
  - i. Adopt New Policy #4312: Electronic Communications Between Employees and Students

### **2. Governance Processes (Policy Section IV): (30 Minutes)**

- a. Policy Title: 4.6 Chair's Role
  - i. Action: Election of Board President/Chair
- b. Policy Title: 4.1b Governing Style: Encouragement of a Diversity of Views
  - i. Action: Board Response to Winooski Students for Anti-Racism (WSA) Demands
    1. [Winooski Students for Anti-Racism \(WSA\) Demands](#)

## 2. [WSD Leadership Team Response](#)

### 3. **Executive Limitations (Policy Section II):** (25 Minutes)

- a. Policy Title 2.6 Asset Protection
  - i. Capital Project Update
  - ii. Discussion: RFP for Financial Advice for Capital Project Interim Financing
- b. Policy Title 2.8 Communication and Support to the Board
  - i. Discussion: WSD Reopening Plan

### 4. **Board-Management Delegation (Policy Section III):** (20 Minutes)

- a. Policy Title 3.3 Delegation to the Superintendent
  - i. Discussion/Action: Board Decision or Delegate Authority to Superintendent to select and implement school reopening models

## **Curriculum, Instruction & Assessment:**

### ● **COVID-19 Updates**

- *Health Update:* The latest update from VDH on August 7, 2020 [can be found here](#) and additional [VDH Dashboard data](#) can be found here. Vermont continues to have some of the most encouraging data relative to the virus. Winooski has weathered the local outbreak very well and there have been no new cases since July 14th with testing and contact tracing continuing. This outbreak will be closed when no new cases are reported within 2 incubations periods or 28 days)
- *WSD Reopening News:*
  - [Staff Communication August 6, 2020](#)
  - [Family Communication August 6, 2020](#)
  - [WHS Learning Models Options](#)

- **Finances:** Due to the incredible tasks of closing the FY20 budget, coordinating the FY20 audit process, opening the FY21 budget, completing the capital project interim financing package, processing capital project invoices, ordering supplies for reopening and moving our office into a trailer to accommodate the relocated health office with an isolation room we will have a more complete financial update at the September 9th board meeting.

### ● **WSD Capital Project Update:**

- Financing: [WSD Receives \\$57.8 Million Direct Loan Investment from Federal USDA Program](#)
- WSD received four responses to our RFP for Municipal Financial Advisor Services related to our interim financing package. Nicole Mace, Sean McMannon and Paul Giuliani-Bond Counsel reviewed the proposals and made a recommendation that we accept the attached proposal from PFM Financial Advisors, LLC to board members and Capital Project Executive Team members Mike Decarreau and Alex Yin who are authorized by the board to approve these proposals if time is of the essence. PFM's proposal was the clearest and most closely addressed the specific need that we have, and they have recent experience securing interim financing for a USDA-backed project. The USDA has specific rules associated with financing their projects, so familiarity with those rules and processes was what set them apart from the other firms that submitted proposals. Their fee is \$30k.
- Construction progress:
  - The site crew are installing the water line from George Street into the campus.
  - The site crew are also removing the fire hydrant from the East Side of the campus, which is approved by the fire chief
  - The well drillers are drilling the wells on the East Side of the campus

- Catamount have finished the caulk joints in the Cafeteria and are removing their enclosure.
- The concrete crew are removing forms from Friday's wall pour and setting rebar for their next wall pour.
  
- [VT Agency of Education COVID-19 Information:](#)
  
- [VT Legislative Joint Fiscal Office Updates](#)
  
- [Legislative Work](#)
  - [2020 Education Legislative Reports:](#)
    - [Issue #6](#)
    - [Issue #5](#)
    - [Issue #4](#)
    - [Issue #3](#)
    - [Issue #2](#)
    - [Issue #1](#)

### **Finance/Operations**

- **Fiscal Update:** We do not have financial projections for the first month of FY 21 as our team has been focused on closing out FY 20 and preparing for the FY 20 audit - our preliminary audit visit is scheduled for 8/18, with the full audit occurring on 10/5 and 10/6. Our plan is to provide the board with the first fiscal update for FY 21 at the September board meeting. This will give the Board a better sense of how we are starting the fiscal year, since most of our substantial monthly expenses begin in August when our employees return for the new school year. In September, we should also have completed our application for reimbursement for COVID expenses and will have an update for the Board on what we will receive to cover FY 20 costs and what is likely to be available for FY 21. We are still awaiting guidance and an application from the AOE for CRF funds.
- **Tax Payment from the City:** Due to delays from the State in getting tax rates and other related information to the City, property tax bills were delayed by several weeks, creating the potential for cash flow issues due to a delayed first quarter FY 21 payment from the City. Fortunately, we were able to collaborate with Jessie Baker and Angela Aldieri to come up with a plan to address our cash flow concerns without having to take out a Tax Anticipation Note. Thanks to Jessie and Angela for their partnership and creative problem-solving!