

Winooski School District
Office of the Superintendent
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WINOOSKI SCHOOLS
We are the future.

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board review backup for the following items and approve all of the following action items:

5. Consent Agenda: (5 Minutes)

- a. Minutes of Meetings
 - i. Regular Meeting: February 12, 2020
 - ii. Capital Project Executive Committee Meeting: February 12, 2020
- b. Policy Title: 2.3 Financial Condition and Activities
 - i. Approval of Bills
- c. Policy Title: 2.7 Compensation & Benefits
 - i. Approve Teacher Contracts for 2020-21
 - ii. Approve Administrative Contracts for 2020-21
- d. Policy Title 2.8 Communication and Support to the Board
 - i. Superintendent Report
- e. Policy Title: 4.2.2 Create Written Governing Policies
 - i. Discussion/Approval - 2nd Reading #4311 Privacy of Health Related Information (HIPAA)

6. Executive Limitations (Policy Section II): (15 Minutes)

- a. Policy Title: 2.3 Financial Condition and Activities

- i. Approve FY20 Audit Services Contract One-Year Extension
 - ii. Discussion: District Treasurer Election and Charter Description
- b. Policy Title: 2.4 Financial Planning and Budgeting
 - i. Review of FY21 Budget Cycle
- c. Policy Title: 2.6 Asset Protection
 - i. Discussion/Accept Superintendent Monitoring Report

7. Governance Processes (Policy Section IV): (20 Minutes)

- a. Policy Title: 4.1 Governing Style
 - i. Review/Accept Board Monitoring Report
 - ii. Student Report to the Board
 - iii. Discussion/Review of February Focus on Learning: Proficiency-Based Learning
- b. Policy Title: 4.2.2 Create Written Governing Policies
 - i. Discussion/Approval - 2nd Reading #1340 Tobacco Prohibition
 - ii. Discussion - 1st Reading #5118 Participation of Home Study Students in School Programs
 - iii. Discussion - 1st Reading #8311 Board Member Conflict of Interest

Curriculum, Instruction & Assessment:

- **2020 Governor’s Excellence in Worksite Wellness Award Gold Level:** This annual award creates a standard of excellence for worksite wellness initiatives, and recognizes VT employer efforts to enhance productivity, bolster a healthy environment and improve employee wellbeing. This is the second year running that WSD has received this award!
- **Weighting Study, Senate Education Committee Visit & Public Testimony:**
 - [The Weighting Study is here.](#)
 - [The Joint Fiscal Office’s Analysis of Proposed Equalized Pupil Weighting Changes is here.](#)
 - The Senate Education Committee will be visiting WSD to hear our views on the Weighting Study.
 - Weighting Study Public testimony: Wednesday, March 11th, 4-6pm at Statehouse
- **District Treasurer:** Current District Treasurer Robert Millar’s term ends June 30, 2020 however we did not warn this open and elected position so it was not on the March 3, 2020 Town Meeting Day ballot. After consulting with the Secretary of State’s Office, getting a legal consult and discussing with Robert Millar, he has agreed to stay in the position until August 11th when the gubernatorial primary will be held and we can put the District Treasurer position on the ballot. [WSD District Charter language about the District Treasurer role can be found here.](#)
- **Finance Manager:**
 - I want to let everyone know that, after 21 plus years of dedicated service to WSD families and staff, Rebecca Goulet has accepted a new position with the University of Vermont. Her last work day was Thursday, March 5th. Throughout her employment, Rebecca has been a valued member of our community who began in 1998 in our Bookkeeper/Payroll position, was elevated to Finance Manager in 2009 and earned her Bachelor of Arts from Johnson State College in 2014. Rebecca could always be counted on to get the job done. Her commitment to the district was unwavering, and her willingness to jump in and do what was needed cannot be overstated. Please join me in wishing her the best in her new role.
 - We have contracted with experienced Finance Manager George Cormier to work up to 25 hours per week from March 16th through June 30th. In addition, we have an agreement with Rebececca Goulet for up to 10 hours per week from March 23rd through June 30th.

- The permanent and full-time position of Finance Manager has been posted and will be hired for a July 1, 2020 start date.
- **Winooski Housing Authority (WHA):** The WHA board has agreed to enter into a 5-year lease agreement with WSD for use of the Winooski Family Center (WFC) for the purpose of preschool. The lease agreement will come to the school board at the April meeting. We no longer need the WFC for one of our preschool classrooms April-June 2020 as we figured out how to allow them to finish the current school year, move over the summer and open for the 2020-21 school year at the WFC.
- **WSD Capital Project Update:**
 - [Overall Design with QR Codes with 3D viewing](#)
 - [Site Logistics Plan](#)
 - [Phasing Plan](#)
 - [Project Schedule](#)
- **Hiring:** The following positions are posted.
 - Elementary Teacher positions (2 FTE): Operating budget funded
 - Finance Manager (1 FTE): Operating budget funded
 - Director of Curriculum and Learning (1 FTE): Federal Grant funded
 - WMHS Math Coach (.5 FTE): Federal Grant funded
- **VT Agency of Education Memos:**
- **Legislative Work**
 - **2019 Education Legislative Reports:**
 - [Issue #3](#)
 - [Issue #2](#)
 - [Issue #1](#)

WSD Goals

Goal #1: College & Career Readiness

- <https://digitallearningday.org/state-profiles/vermont/>
- 10 middle school students attended a tour of Champlain College through VSAC.
- The high school held an *Opportunities Fair* where 25 community organizations, including colleges and employers, held workshops and panels for all students to learn more about opportunities in their community.
- On February 18th, the Forensic science classes visited the UVM Pathology Lab where students were able to view and/or handle several organs (lungs, heart, and kidney), explore slides of liver, heart, and brain tissue, and see the inner workings of labs. Students asked questions, used high-powered microscopes, and gained a deeper understanding of what researchers, doctors, and medical students do on a daily basis.



Goal #2: Healthy, Productive & Successful Lives

- Congratulations! The Board of the Justin J. Watt Foundation is pleased to inform you that your Funding Request for \$3,512 has been approved to purchase uniforms for MS Track and Field, MS Baseball, MS Softball and MS Soccer boys and girls! The Justin J. Watt Foundation is providing this funding as a means of support for our extracurricular and athletic activities that give children the opportunity to learn the basic character traits of accountability, teamwork, leadership, work ethic and perseverance while in a safe and supervised environment with their peers.
- WMHS kick-off its first official Pride Club meeting. A steering committee of about 6 students has met for several months and has now been joined by an additional 7 students to celebrate, learn about, and support our LGBTQ community!
- WMS guidance counselor, Amanda Spencer, took 15 students to a multi-school Empower Youth Leadership Conference. HS students that have attended past conferences are now leaders of this group and even running workshops at the conference.
- Sarah Murphy, Drew Blanchard, and Officer Jason Ziter have been talking to the 4th and 5th grades about safe social media use, especially around the app TikTok, which many of our students have. Sara Raabe sent home a Friday letter on February 21st about the app, and a translated Alert Now message went to all families during February vacation. We are continuing to explore opportunities to help our students understand how to explore the world of social media safely.

Goal #3: Local & Global Community Engagement

- Vermont Energy Investment Cooperation (VEIC): We are very grateful for a \$2K donation from our new Winooski neighbor VEIC for our Capital Project Project!
- On Friday, February 7th the Winooski Middle School ELL department sponsored the sixth annual International Peace Meal at the Winooski Senior Center. Aftaba Mezetovic, our ELL program assistant, organized the event which included dishes representative of the cultures of WSD and Bhutanese Nepali dancing. The senior center hosted over 75 people for the event.
- Nellie Maley's high school newcomer ELL class was featured on page 10 in the spring edition of [The Marquee](#), Flynn Theater's magazine. Ms. Maley received a grant from the Flynn Theater for an artist in residence that has worked with her to infuse dance into her English language classes this school year.
- Another wonderful selection of WMS self-portraits are on display at Scout & Co.
- The Big Change Roundup continues to bring in money for the Vermont Children's Hospital. So far we have raised over \$1,245! The big reveal of who gets to wear the hippo costume will be during our All School Morning Meeting on March 27th.

Finance/Operations

- At the end of February our fund balance for FY20 is favorably forecasted at \$271K or 1.5% of the approved budget.
- The balance of the Capital Reserve Fund is currently \$322K. There are no outstanding obligations for this account.
- The Bond Anticipation Note (BAN) is available as a line of credit from the People's United Bank to support the capital project. Currently we have drawn \$1,453,000.