

Winooski School District
Office of the Superintendent
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WINOOSKI SCHOOLS

We are the future.

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board review backup for the following items and approve all of the following action items:

5. Consent Agenda: (5 Minutes)

- a. Minutes of Meetings:
 - i. Regular Meeting 12-11-2019
 - ii. Special Meeting 1-2-2020
- b. Policy Title: 2.3 Financial Condition and Activities
 - i. Approval of Bills
- c. Policy Title 2.8 Communication and Support to the Board
 - i. Superintendent Report
 - ii. Approval of WHS School Choice Capacities (Act 62)
 - iii. Approve Announced Tuition for 2020-21

6. Board-Management Delegation (Policy Section III): (15 Minutes)

- a. Policy Title: 3.3 Delegation to the Superintendent
 - i. Discussion: Proficiency-Based Learning
 1. Board questions for February presentation

7. Governance Processes (Policy Section IV): (30 Minutes)

- a. Policy Title: 4.1b Governing Style: Encouragement of a Diversity of Views

- i. Student Report to the Board
- ii. Action: Board Appointment to WSD Finance Committee
- iii. FY 21 Budget Session
- b. Policy Title: 4.1.6 Governing Style: Board Performance
 - i. Discussion: Mid-Year Progress Update
- c. Policy Title: 4.5 Agenda Planning
 - i. Review/Accept Board Monitoring Report

8. Executive Limitations (Policy Section II): (20 Minutes)

- a. Policy Title: 2.3 Financial Condition and Activities
 - i. Quarterly Financial Management Report: Review/Approval
- b. Policy Title: 2.4 Financial Planning & Budgeting
 - i. Action: Adoption of 2020-21 Winooski School District Budget
 - ii. Action: Adoption of 2020-21 Budget Warnings
 - iii. Discussion: Review Annual Report to Voters

Curriculum, Instruction & Assessment:

- Based on [Act 129](#) (Public School Choice in Grades 9-12 & Other Laws):
 - The WSD administration recommends the board set the number of students who can exercise school choice and attend other VT public high schools at 25.
 - Current 2019-20: 13 students out
 - The WSD administration recommends the board set the number of students we can receive at 15 based on our demographics, student needs and available space.
 - Current-2019-20: 7 students in
- **Announced Tuition for 2020-2021:** Announced tuition is an estimate of allowable tuition reported by districts receiving tuitioned students. We do not currently have any tuitioned students. The WSD administration recommends the board approve the following Announced Tuition amounts for 2020-21:
 - Kindergarten: \$14,427
 - Grades 1-6: \$14,427
 - Grades 7-12: \$18,750
- **Juul Client Representation Agreement:** Supt. Sean McMannon has signed this agreement (see backup documentation) as an agent of the Winooski School District (WSD) so that WSD may be eligible for any settlement monies awarded in litigation against Juul Labs. Most Chittenden County school districts have joined this agreement. Per this agreement attorneys fees and expenses are only paid if they obtain a favorable result in the case and the agreement can be terminated by WSD at any time without penalty.
- **Winooski Housing Authority (WHA):** The WHA board has agreed to both of our requests for use of the Winooski Family Center (WFC). First, to allow WSD to use the Winooski Family Center (WFC) to house one of our PreK programs during April-June 2020 to accommodate capital project needs. The second request is for the UVM-GBYMCA-WSD Early Care & Learning Partnership to run a PreK program in the WFC space beginning in August 2020 or 2021 to create more PreK slots for Winooski students. Both of these agreements are contingent upon at least a 5-year lease agreement. WHA is currently researching the monthly lease charge and this agreement will be provided to the WSD school board at a future meeting for your consideration. [The full requests can be read here.](#)
- **WSD Capital Project Update:**
 - [Overall Design with QR Codes with 3D viewing](#)

- [Site Logistics Plan](#)
- [Phasing Plan](#)
- [Project Schedule](#)
- **Local Board of Directors:** Superintendent Sean McMannon has been asked and has accepted two board member roles beginning in 2020:
 - **Special Olympics Vermont** (SOVT): Special Olympics Vermont is founded on the belief that people with intellectual disabilities can, with proper instruction and encouragement, learn, enjoy, and benefit from participation in individual and team sports. Special Olympics Vermont believes that consistent training is essential to the development of sports skills, measuring progress, and providing incentives for a person's growth. Special Olympics Vermont contributes to the physical, social, and psychological development of people with intellectual disabilities. Through successful experiences in sports, our athletes gain confidence and build positive self-images, which follow with them into their homes, classrooms, jobs, and communities.
 - **Vermont Children's Hospital Community Advisory Council:** The council is made up of about 20 members that are community leaders, business leaders, legislators, other non-profit organization directors, health care personnel, and community members. Members of the Council meet quarterly and are asked to take on the following responsibilities:
 - To serve as consultants in the strategic planning of new initiatives for the UVM Children's Hospital.
 - To provide input from the community so that the UVM Children's Hospital is meeting the needs of those it serves.
 - To review the progress of ongoing clinical, educational, research and financial developments that are designed to improve care to children in our region.
 - To be ambassadors on an ongoing basis for the work of the UVM Children's Hospital by helping us define our goals and objectives for each fiscal/academic year.
- **VT Agency of Education Memos:**
- **Legislative Work**
 - **2019 Education Legislative Reports:**
 - [Issue #9](#)
 - [Issue #8](#)
 - [Issue #7](#)
 - [Issue #6](#)
 - [Issue #5](#)
 - [Issue #4](#)

WSD Goals

Goal #1: College & Career Readiness

- JFK's 5th grade students have started to attend Starbase VT. Starbase VT provides students with hands-on STEM-based learning with the guidance of trained and experienced teachers and military personnel. For more info: www.starbase.org
- **Graham Clarke is our new Multi-tiered System of Support (MTSS) Coordinator at WHMS.** Graham will be focusing on the systems work that builds upon our improvements in our Educational Support Team (EST). We will begin to make further improvements to the systems that support students who are struggling in some areas of their school experience.

Goal #2: Healthy, Productive & Successful Lives

- Each year, JFK participates in the Big Change Roundup to raise money for the UVM Children's Hospital. This year we have 12 adults participating, and competing to wear the costume of the year. WOKO will attend the JFK All School Morning Meeting on January 30th to kick off the annual event with students and staff.
- **Our Middle School Advisory Coordinator, Heather Win, has begun a student advisory council to help develop the program.** So far this year the council has focused on designing genuine ways to celebrate students who demonstrate the "tool of the month". In November, 93 students nominated a peer for "persistence" and soon we will find out who was nominated for demonstrating the tool "value all feelings". Here is a favorite nomination for persistence: _____ *always persists. She stays on task and does her work in science. And she is always willing to help other people like me. Even if we don't know we need her.*
- **Papa Rashid represents his first ever song featuring Mr. Bonne-Idee,** they're talking about the importance of going to school. These Winooski High School students actually sing and dance to a Swahilli song called *Twende Shuleni* here at WHS. The song roughly translates in English to "We've come a long way. We've lived through many problems. I like to go to school." [Check out these YouTube stars!](#)

Goal #3: Local & Global Community Engagement

- **The WMHS orchestra, band and chorus had a successful performance!** A great program of classical, contemporary, and rock music entertained a standing-room only crowd in early December.
- **Ongoing Equity Work:** During the December early release day both JFK and the middle/high school continued our professional development on equity, bias and race. The middle/high school staff participated in small group conversations around these topics facilitated by the 14 staff who participated in the train-the-trainer workshop with consultants from ISP International. JFK continued their work on this topic facilitated by Dr. Marissa Coleman, from ISP International.
- **Vermont Multicultural Youth Coalition Meeting (VMYC):** Kirsten Kollgaard and Heidi McLaughlin presented at the Vermont Multicultural Youth Coalition Meeting in December on WSD's proficiency based graduation requirements. VMYC is led by representatives from Spectrum, USCRI-VT and King Street Youth Center. It involves organizations who work with multicultural youth in Chittenden County and its mission is to support multicultural youth by closing achievement gaps and increasing the number of youth successfully accessing higher education.
- **The boys high school basketball team contributed to and gave back to our community** via a community service project at the Winooski Food Shelf. Thank you to our coaches and players for helping others in need.
- **New Community Based Learning (CBL) Coordinator, Andrew Wild** joins the WHMS team. Community-based Learning (CBL) includes all types of learning that connect to the community, including, but not limited to internships, projects with community partners, job shadowing, feedback from community members, etc. All of these learning experiences break down barriers between school and the community, which makes for more authentic and meaningful learning than many of us might have experienced when we were in school.

Finance/Operations

- At the end of December our fund balance for FY20 is favorably forecasted at \$256K or 1.4% of the approved budget.
- The budget for Health Reimbursement Arrangement (HRA) for FY20 is \$490,374. We have expended \$131K or 27% of the budget with six months remaining.
- The balance of the Capital Reserve Fund is currently \$322,00. There are no outstanding obligations for this account.
- All field work is complete on the FY19 Audit. We are still awaiting some final information from the Agency of Education (AOE) around special education payments. While we received the money, we have not received

the backup and we do not agree. However, we estimate adding \$382,900 to our fund balance. We hope to get this resolved and bring the audit to the board in February.

- The Bond Anticipation Note (BAN) is available as a line of credit from the People's United Bank to support the capital project. Currently we have drawn \$778K. An additional draw will be made Mid- December, as our November invoices come in.