

Winooski School District
Office of the Superintendent
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WINOOSKI SCHOOLS

We are the future.

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board review backup for the following items and approve all of the following action items:

5. Consent Agenda: (5 Minutes)

- a. Minutes of Meetings:
 - i. Regular meeting - November 13, 2019
 - ii. Capital Project Executive Committee Meeting - December 4, 2019
- b. Policy Title: 2.3 Financial Condition and Activities
 - i. Approval of Bills
- c. Policy Title: 2.7 Compensation and Benefits
 - i. Approval of Teacher Contracts
 1. Amy Loomis-WHS Guidance Counselor
 - a. Contract revision: This contract is being revised so Amy Loomis may accrue seniority. She will be issued a Reduction-In-Force letter per the negotiated agreement by March 30th because the funds to support this position are solely reliant on School Improvement Grant (SIG) funds which are scheduled to run from FY20-22. It is our intent to build this position into the operating budget by FY23.
- d. Policy Title 2.8 Communication and Support to the Board
 - i. Superintendent Report
- e. Policy Title: 4.2.2 Board Job Description
 - i. Adopt Policy #4116: Harassment of Employees

- ii. Adopt Policy #4310: Alcohol and Drug Free Workplace
- iii. Adopt Policy #5150: (New)-Admission of Non-Resident Tuition Students Policy
 - 1. Per last month's board discussion and a consult with VSBA the following sentence has been added to address a concern: *All tuition agreements shall be annually renewed at the discretion of the school board or designee.* Also, VSBA is working with attorney Heather Lynn to perform an overall review of this policy during 2020.

6. Executive Limitations (Policy Section II): (10 Minutes)

- a. Policy Title: 2.6 Asset Protection
 - i. WSD Capital Project Update
- b. Policy Title: 2.8 Communication and Support to the Board
 - ii. Superintendent Monitoring Report: Review/Discussion/Approve

7. Board-Management Delegation (Policy Section III): (10 Minutes)

- a. Policy Title: 3.1 Unity of Control
 - i. Board Monitoring Report: Review/Discussion/Approve

8. Governance Processes (Policy Section IV): (75 Minutes)

- a. Policy Title: 4.1b Governing Style: Encouragement of a Diversity of Views
 - i. Student Report to the Board
 - ii. School Newsletter Topics
 - iii. Action: Board Appointment to WSD Finance Committee
 - iv. Discussion/Action: Up for Learning proposal for board development
 - v. FY21 Budget Session

Curriculum, Instruction & Assessment:

- **UVM's Outstanding Teachers' Recognition Day:** WSD was represented at this event by three of our amazing teachers!
 - Tom Payeur, the 2019 VT Agency of Education Teacher of the Year was the keynote speaker at this event as he wraps up his tenure in the prestigious role. [Read his wonderful speech here.](#)
 - Courtney Bryan is entering her 10th year as a teacher at JFK Elementary. She is dedicated to the staff, students and families of Winooski, both in school and in the community. Courtney's talents as a dedicated and caring teacher shine in her kindergarten classroom! She adapts on a daily basis to respond to the current and ever changing needs of her students. She has embraced play-based learning with enthusiasm and understanding, making learning fun and exciting. Courtney models daily the ideals her students need in order to become responsible and caring citizens in kindergarten and beyond. She continuously integrates social thinking into her classroom. Courtney is truly an asset to our school and community!
 - Rebecca "Becky" Savage is a WHS ELL teacher who is dedicated to ensuring all students get what they need and are able to thrive in our community. She does this through building a supportive classroom environment and strong relationships with her colleagues. In addition to her in school work, she has spent countless hours outside of school supporting students and families. A few extracurricular things she does include: staying after school to provide academic support, helping facilitate the ELL summer school program and running adult classes to help New American families learn about and adjust to our community. Becky's dedication to the school, her students and their families is inspiring.
- **Commission on Public School Employee Health Benefits Update:**
 - [Last Best Offer positions](#)

- **WSD Capital Project Update:**
 - [Overall Design with QR Codes with 3D viewing](#)
 - [Site Logistics Plan](#)
 - [Phasing Plan](#)
 - [Project Schedule](#)
- **VT Agency of Education Memos:**
- **Legislative Work**
 - **2019 Education Legislative Reports:**
 - [Issue #9](#)
 - [Issue #8](#)
 - [Issue #7](#)
 - [Issue #6](#)
 - [Issue #5](#)
 - [Issue #4](#)

WSD Goals

Goal #1: College & Career Readiness

- The 6th grade academy's fall Expedition, *Powered by Persistence*, culminated with their circus performance!
- Journey 7/8 culminated their fall Expedition, *Becoming American*, with an open house to view their website they designed to support the path to citizenship.
- The 21st CCLC Afterschool and Summer Program at WSD completed a site visit with the AOE on Thursday, Nov 14th. The peer review process uses a team of practitioners to develop a written report based on their visit to afterschool and summer programs. This happens every 3 years in order to "*work collaboratively with the Vermont Agency of Education, VT21C staff from the field, and others on the local level to address the continuous improvement of each 21C funded afterschool and summer program.*" WSD received an overwhelmingly positive report which included the following comments:
 - Many exemplary programs in summer and afterschool are high quality and substantially linked to the school day resources, goals and opportunities.
 - The overall quality and care of program and teachers and staff is very high.
 - So good I don't feel it is fair to even comment.
 - Team communication remains strong and a universal commitment to quality programs and continuous improvement is evident from all.
 - Partner growth in types, number and more community staffing of programs.

Goal #2: Healthy, Productive & Successful Lives

- We are excited to announce that 20 WMS/HS students will attend the Unified Sports Bowling Tournament on December 16th.
- In collaboration with Very Merry Theatre, the fall musical, *Romeo & Juliet: the 60's Musical*, was a success. 19 students participated as cast or crew and three staff people joined the cast this year.

Goal #3: Local & Global Community Engagement

- This past month the HS theater class attended *Rhapsody in Black* at the Flynn, and a group of MS students attended *The Normal Heart* at UVM.
- On Wednesday, November 20th the JFK Newcomer class hosted their annual Thanksgiving dinner for 11 of our recently arrived ELL students to teach them about the Thanksgiving holiday and give them a chance to try all of the traditional Thanksgiving dishes. As always, the whipped cream and pumpkin pie was a big hit!
- On Thursday, November 14th the WHS Culture and Community Capstone students presented potential capstone project ideas to their fellow students and members of the Winooski community including Winooski

Mayor Kristine Lott and School Board Member Margaret Bass among others. The student projects addressed the following questions as well as others: How might we incorporate student voice into the development of Winooski's program of studies and how might we make community-based activities in Winooski more accessible and inclusive?

- Catherine Lavigne, SLP, CCC was appointed as the Vermont representative to the American Speech-Language Hearing Association (ASHA) Advisory Council. The American Speech-Language-Hearing Association (ASHA) is the national professional, scientific, and credentialing association for members and affiliates who are audiologists, speech-language pathologists, speech, language, and hearing scientists, audiology and speech-language pathology support personnel, and students. Catherine is also working with the Vermont Agency of Education Revision group on the Speech Language Pathologist Endorsement Revision.
- CONGRATULATIONS to William Perrotte for being our Winooski High School's student representative at the Special Olympics: State of Inclusion Conference on November 1st. William volunteered to speak on behalf of our Unified Sports program in front of over 50 other students from other Vermont school districts. He shared about his positive experiences participating in Unified Sports and highlighted the importance of including students with disabilities across all settings. He received positive feedback from other school districts, inspiring others to lead a more inclusive model in their schools. William also participated in learning activities and guided discussions surrounding ways to empower leadership for students with disabilities in our schools and promote inclusion.
- Please watch the [Bridging Show!](#) Two of our students, Matt Hill and Zainab Abdulaziz participated with Emily Anderson, Bridging Coordinator, Champlain Community Services (CCS), and other students from the CCS Bridging Program. In this episode, The Fantabulous Traveling Five chat with Flynn Teaching Artist Annalisa Ledson about the Flynn's performance of Much About Nothing. Thank you for tuning into Channel 17/Town Meeting TV to view more of our episodes!
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Finance/Operations

- At the end of November our fund balance for FY20 is favorably forecasted at \$687K or 3.75% of the approved budget. At this time there are still several open support staff positions .
- The budget for Health Reimbursement Arrangement (HRA) for FY20 is \$490,374. We have expended \$126K or 26% of the budget with eight months remaining.
- The balance of the Capital Reserve Fund is currently \$316,900. There are no outstanding obligations for this account.
- The audit team from Fothergill, Segale & Valley were onsite on September 30 and October 1 to complete their fieldwork for the FY 19 audit report. We are still awaiting some final information from the Agency of Education around special education payments. While we received the money, we have not received the backup and we do not agree. However we estimate adding \$382,900 to our fund balance. We hope to get this resolved and bring the audit to the board by February.
- The Bond Anticipation Note (BAN) is available as a line of credit from the People's United Bank to support the capital project. Currently we have drawn \$568K. An additional draw will be made Mid- December, as our November invoices come in.
- An insurance claim has been opened with VSBIT for the electrical outage that occurred on November 16, 2019. We had several service calls to ensure our systems came up properly. We have also had to replace several pumps and awaiting the invoice.
- The Winter Transportation began on December 2, 2019 and will run until April 10, 2020.