

Winooski School District
Office of the Superintendent
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WINOOSKI SCHOOLS

We are the future.

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board approve all of the following action items:

4. Consent Agenda: (5 Minutes)

- a) Minutes of Meetings: May 8, 2019
- b) Policy Title: 2.3 Financial Condition and Activities
 - Approval of Bills
 - Approval of Local Education Agency Plan (LEAP) Assurances
- c) Policy Title: 2.7 Compensation and Benefits
 - Approve Contract Recommendations
 - Emily Jacob – 1.0 FTE WMS Arts/Technology
 - Erica McIntyre – 1.0 FTE WMS Math Teacher
 - Mary Carleton – 1.0 FTE JFK Elementary Classroom Teacher
 - Ghana Rimal - .67 FTE WHS Math Teacher-One-Year
- d) Policy Title: 2.8 Communication and Support to the Board
 - Superintendent Report
- e) Policy Title: 4.2.2 Board Job Description
 - Approve Recommendation of Food Service Contract
- f) Policy Title: 4.2.9 Negotiating Union Contracts
 - Approval of WSD Teacher Contract for July 1, 2019- June 30, 2020

Discussion & Action Items: Please review backup for the following items.

5. Executive Limitations (Policy Section II): (30 Minutes)

- a) Policy Title: 2.2 Treatment of Staff
 - Review/Approve Superintendent Monitoring Report

- b) Policy Title: 2.6 Asset Protection
 - Discussion: 401 Main Street Development
 - Discussion: Capital Project Timeline Overview
 - Discussion/Approval: Owner's Project Manager (OPM) RFP
 - Discussion/Approval: Construction Manager vs. General Contractor and RFP
 - Possible July and August board meetings for Capital Project items
6. **Board-Management Delegation(Policy Section III):**
- a) Policy Title: 3.2 Accountability of the Superintendent
 - Review/Discussion/Accept
7. **Governance Processes (Policy Section IV): (30 Minutes)**
- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
 - Student Report to the Board
 - Recognition of Student Rep Destiny Syharaj
 - Introduction of New Student Rep
 - b) Policy Title: 4.4 Board Linkage with Ownership
 - Training with Val Gardner: Establishing a Three-Year Ownership Linkage Plan
8. **Community Engagement (Policy 4.2.1): (10 Minutes)**
- a) Discussion: Recent community activities by board members
 - b) Newsletter Topic

Curriculum, Instruction & Assessment:

- **Gratitude:** I would like to thank Sandy Metivier for her amazing 44 years of service to WSD! She actually started working at WSD a few weeks before graduating from WHS and has been contributing ever since. I have had the honor of working with Sandy for the past six years and have great respect for her professional skills and incredible knowledge of Winooski and all the people who have worked in our district. She will be missed and we wish her health and happiness in her retirement!
- **Teacher Negotiated Agreement 2019-20 Ratification:** A copy of the proposed agreement is included in the backup. Salary was increased by 3.3% new money, health insurance terms remained the same and there are a few language clarifications in Articles 5.2, 8.1, 13.11 and 20.0. By approving the Consent Agenda the board will be ratifying this proposed agreement.
- **Barr Foundation Implementation Grant Proposal update:** We have been notified that Barr's Education Program team is officially recommending WSD for a \$500,000 Wider Learning Ecosystem (WLE) implementation grant. Please note that this recommendation does not constitute guarantee of an award; the Barr Board will be reviewing grant recommendations at their June 18th Board meeting and we will be notified that week whether the grant is approved.
- **Hiring Updates:** As you will notice, we have several recommendations to hire this month and this will complete our hiring of licensed employees for the upcoming school year. In addition, I wanted to share information regarding the following hires:
 - Director of Communications & Development (1.0 FTE): Emily Hecker
 - Executive Assistant to the Superintendent (1.0 FTE): Krista Parisi
- **Legislative Work**
 - **2019 Education Legislative Reports:**
 - **Issue #9**

- [Issue #8](#)
- [Issue #7](#)
- [Issue #6](#)
- [Issue #5](#)
- [Issue #4](#)

WSD Goals

Goal #1: College & Career Readiness

- WMS Newcomers celebrated their Expedition *Migration Stories* with a planting party. Students partnered with the Audubon Center and studied Vermont birds and migration patterns as a way into reflecting on their own “migration stories”. The school has now been beautiful plantings that were selected because they will attract birds.
- WMS Nexus 7/8 culminated their Expedition *Earth Stories* at Red Rocks with an incredible art installation which was
- In the month of May WSD students completed the Vermont Science Assessment (VTSA), a new online science assessment for students in grades 5, 8 & 11, and the Fitnessgram Physical Education assessment for students in grades 4, 7 & 9.
- **Film Crew at WHS June 6:** Thursday, June 6th a film crew will be shooting footage around the school and interviewing students. They will be here for the whole day gathering footage for a National Personal Finance Documentary. They are filming at four schools in the country, and Winooski was specially chosen to be part of the filming!
- **Hurray, David!** Congratulations to David Klinker who applied to attend a summer Entrepreneurship program in New York City through Quarter Zero. Not only was he accepted to this week long international program, but he received a \$1,000 scholarship to pay for the tuition. [Here are the details of the program!](#) It looks amazing! Congratulations to David for applying AND being accepted!
- **Hurray, Alia!** Every year in March Vermont high school students are invited to test their mathematical skills while participating in the *Vermont High School Prize Examination* sponsored by the University of Vermont. The exam challenges students to solve problems in the areas of Algebra, Geometry, Trigonometry, Probability, and other Complex Systems. This year, five Winooski high school students took the test, and Alia Ross, for the second year in a row, received The Best in School award. Last year Alia, as an eighth grade student, was given permission to join her high school peers in taking the exam. She made the most of this opportunity, scoring well above the Winooski average. This year as a first year high school student she continued to impress by improving her previous year’s score by a whopping 57%. Congratulations to Alia and to all the WHS students who challenged themselves on the statewide stage.
- Each JFK grade level of teachers met for a half day with Ali Brown from 2Revolutions to begin work on their PBL projects for the 2019-20 school year. The work that they did to deepen the understanding in the projects was amazing.
- This summer JFK Summer School will be partnering with KPMG for a “Read to Succeed” summer program. All students that participate will get new books to take home. In addition, students that read over the summer will earn prizes.

Goal #2: Healthy, Productive & Successful Lives

- **PeaceJam Student Shout Out: A Note from Joan Miller, UVM Adventure Ropes Course:** I wanted to do a quick shout out of praise to the Winooski PeaceJam Club on how great it was to work with this unique group of individuals on the UVM Adventure Ropes Course. What a dynamic time we experienced... You were all so engaged and shared a spirit of wanting to be there... It will be exciting to see the people you all will become. Remember you are as unique as the bandanas you each chose that day. Keep supporting each other just like you did on the ropes course. Because we never accomplish things on our own. Thank you for the positive and energetic feeling you left me with as a facilitator that will keep inspiring me through out my season on the ropes course.

- On Tuesday, June 11th, Mike Cannon, Team Leader for Colchester Technical Rescue, and WSD School Resource Officer (SRO) Jason Ziter came to talk to each grade level at JFK about water safety. Officer Jason has already been talking to classes about water safety throughout the school year. Given that two WSD students have drowned in the past two years, we believe it is important to bring in an additional expert to talk to the students. Families were invited to join their students so that they could hear the same information.

Goal #3: Local & Global Community Engagement

- On May 22nd, WSD and UVM kicked off the beginning of a more formal partnership meant to enhance opportunities for both organizations' students and staff. This initial meeting included a team of three WSD staff and three UVM staff who brainstormed opportunities for more focused collaboration and research opportunities.
- **Cultural Expression Evening:** On May 21st, 2019 from 4:30-7:30pm, Kai Daud along with a couple of other students hosted an evening filled with different cultural food, music, dance, and fashion. The event was a fantastic expression of cultural celebration, with many community members, students, and staff both contributing and attending the event! Well done, Kai!
- **Rowland Dinner:** Luke Dorfman, accompanied by Thierry and Leon, joined the current year's 2018 cohort of Fellows, and Luke's 2019 cohort for an evening of food and great conversations in Manchester, VT Saturday, May 18. Oh, and we were joined by Jean Berthiaume, one of the facilitators who works with the fellows and our future co-principal. It was a great evening! This will be an exciting upcoming year for Luke, and our school community!
- **WMHS Leadership Team:** It's with incredible gratitude for their service to the school's redesign work that the leadership team announces that Brent Litterer and Melissa Mintzer have completed their terms on the LT. Thank you both!! As Melissa and Brent step off the team, we're excited to welcome new members Will Andrews, Callie Reinker, and Luke Dorfman! What's happening in the middle and high areas is amazing, complex, and challenging. We have come a long way over the past few years, and as our shared leadership model evolves, amazing things will increasingly take root and blossom.
- JFK's CLiF Year of The Book wrapped up on June 10th with an author visit from Elizabeth Bluemle, a local author and owner of the Flying Pig Bookstore. Elizabeth read her book How Do You Wokka-Wokka and was accompanied by a local drummer.

Finance/Operations

- At the end of May our fund balance for FY19 is favorably forecasted at \$67K or .39 % of the voter-approved budget. We have made assumptions in several areas such as Substitutes Expenses and Health Reimbursement Accounts (HRA).
- The budget for Health Reimbursement Arrangement (HRA) for FY19 is \$478,374. We have expended \$425,289 or 89% of the budget with one month remaining.
- The projected balance of the Capital Reserve Fund is currently \$260K. The Vermont State Board of Education will review our application for emergency construction aid at their June meeting. The district has requested \$41k (30% is allowable of the total cost of \$138K). This money will be deposited back into the Capital Reserve Account.
- The bid for the food service contract has been received and a recommendation will be made at the meeting.