

Winooski School District  
Office of the Superintendent  
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# WINOOSKI SCHOOLS

*We are the future.*

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

## **Superintendent's Board Report**

**Action Items:** The Winooski administration recommends that the board approve all of the following action items:

## **Superintendent's Board Report**

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### **5. Consent Agenda:** (5 Minutes)

- a) Minutes of Meetings: March 13 and April 3, 2019
- b) Policy Title: 2.3 Financial Condition and Activities
  - Approval of Bills
- c) Policy Title: 2.7 Compensation and Benefits
  - Approval of Support Staff 2019-20 SY Contracts
- d) Policy Title: 2.8 Communication and Support to the Board
  - Superintendent Report
  - Board of School Directors Award
- e) Policy Title: 4.2.2 Create Written Governing Policies
  - 2nd Reading, Policy #4122 – Substitute Professional Staff Employment
  - 2nd Reading, Policy #5123 – Promotion and Retention

**Discussion & Action Items:** Please review backup for the following items.

### **6. Executive Limitations (Policy Section II):** (30 Minutes)

- a) Policy Title: 2.3 Financial Condition and Activities
  - Review/Accept Quarterly Financial Management Report
- b) Policy Title: 2.6 Asset Protection
  - Discussion: WSD Capital Project Committee update
  - Discussion/Approval: Capital Reserve Account Expenditure for Water Main Break

- c) Policy Title: 2.7 Compensation and Benefits
    - Review/Accept Superintendent Monitoring Report
  - d) Policy Title 2.8 Communication and Support to the Board
    - Discussion/Action: School Calendar 2018-19 SY
      - Last Day of School due to school closings
    - Discussion/Action: School Calendar 2019-20 SY
7. **Board-Management Delegation (Policy Section III): (15 Minutes)**
- a) Policy Title 3.3 Delegation to the Superintendent
    - Review/Accept Board Monitoring Report
8. **Governance Processes (Policy Section IV): (30 Minutes)**
- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
    - Student Report to the Board
  - b) Policy Title: 4.1.4 Governing Style: Board Development
    - Board Self-Assessment
  - c) Policy Title: 4.2.2 Create Written Governing Policies
    - Discussion: 1<sup>st</sup> Reading, Policy #5114b, Student Alcohol and Drug Use
    - Discussion: 1<sup>st</sup> Reading, Policy #5125, Student Educational Records (FERPA)
  - d) Policy Title: 4.2.4 Legislative Update
    - Discussion
  - e) Policy Title: 4.2.9 Negotiating Union Contracts
    - Approval of WSD Support Staff Unit Contract for July 1, 2019- June 30, 2020
9. **Community Engagement (Policy 4.2.1): (10 Minutes)**
- a) Discussion: Recent community activities by board members
  - b) Discussion: Newsletter Topics

**Curriculum, Instruction & Assessment:**

- **Policy Title 3.3 Delegation to the Superintendent:** Per your Board Monitoring Report I can attest that the board has not prescribed organizational means delegated to the superintendent. In addition, the board has respected and supported the superintendent’s choices within the Ends and Executive Limitations Policies.
- **2019 Vermont Business Wellness Leader Award & Excellence in Worksite Wellness Award Gold Level:** Supt. Sean McMannon was awarded the 2019 Vermont Business Wellness Leader Award and WSD received an Excellence in Worksite Wellness Award Gold Level. These annual awards creates a standard of excellence for worksite wellness initiatives, and recognizes VT employer efforts to enhance productivity, bolster a healthy environment and improve employee wellbeing. The VT Department of Health and the Governor’s Council on Physical Fitness and Sports will presented the awards on March 21st at the 2019 Worksite Wellness conference in Burlington. Our “[WSD Worksite Wellness Poster](#)” outlining our successes can be found here.
- **WSD Capital Project Committee (CPC):** The committee will meet on Tuesday, April 9th to plan for facility tours, Community Breakfasts and/or Dinners and Neighborhood Conversations in April and May. The bond vote is Tuesday, May 7th. The board has officially adopted ballot language for a bond amount up to \$57.8 million. More details shared at the board meeting. Please check out and share our promotional video and website:
  - [Video](https://youtu.be/nBOFWCUr81Y): https://youtu.be/nBOFWCUr81Y
  - [Website](https://cp.winooski.org/): https://cp.winooski.org/

- **Board of School Directors Award:** Karen Greene, Student Services Assistant organizes scholarships that are awarded during the graduation ceremony each year. She has requested your approval to continue the \$500 Board of School Directors scholarship at the 2019 graduation. By approving the consent agenda you will approve a \$100 contribution for each board members stipend to be contributed toward this scholarship. You will find her letter of request and criteria for the scholarship in the agenda backup.
- **Legislative Work**
  - **2019 Education Legislative Reports:**
    - [Issue #4](#)
    - [Issue #5](#)
    - [Issue #6](#)

## **WSD Goals**

### **Goal #1: College & Career Readiness**

- **INTEGRATED FIELD REVIEW VISIT** - Thursday, March 21 was our first IFR visit, with about a dozen visiting educators from area schools and the Agency of Education (AOE). The initial feedback was positive and appreciative. We await the written report within about a month.
- The 6th grade academy launched their spring Expedition titled #WeLoveLunch. Students will begin a design thinking process to improve the cafeteria experience. The launch began with panel discussions from community stakeholders including: students, administrators, Abbey Group employees, maintenance, and teachers.
- 3rd grade visited Shelburne Farms and investigated a Vermont tradition and economic staple - Maple sugaring! Students were engaged in the process and learned how math is an essential part of the process.
- **DRAMA FESTIVAL:** Congratulations to Heather Win and the cast and crew of "The Bloody Attack of the Evil, Demonic Giraffe Puppet." Accompanied by Matt Webb, they embarked on snowy March 23rd to perform in the One-Act Festival at Otter Valley in Brandon. A number of our students received recognition for their excellence from directors and peers of the five other participating schools. We were recognized for our actors' realistic portrayals of high school relationships, for the sound and video elements that tied our production together, and for the overall friendliness and openness of our students. Our production was voted "Most Original" by festival. Our students' selfless supportiveness for the other schools' productions was on display throughout the day. They returned to Winooski at 1 a.m. tired but happy after a day of making new friends, watching some excellent theatre performances, and courageously showcasing their talents in a new environment.
- **CONGRATULATIONS MARYAM ALCHADERCHI:** Wednesday, March 20th, Maryam was inducted into the National Technical Honor Society at the Center for Technology, Essex. She joins Thazin Aye who was inducted last year. Congratulations!
- **WOW!** Take a moment to read the new poem "[Home](#)" by our own Bekkah Lambert. It was published this week in the latest edition of the Young Writer's Project, and will touch your heart (at least it does for me). Congratulations, Bekkah! [HERE is her reading at community meeting.](#) *Very moving.*

### **Goal #2: Healthy, Productive & Successful Lives**

- WMS Guidance Counselor, Amanda Spencer, took another small group of students to attend the Youth Empowerment Workshop where students sharpened their leadership skills.
- JFK teachers continue to provide explicit instruction around social and emotional learning. We completed all of our identified units. Teacher continue to revisit lesson that students need. The school continue to recognize students who are practicing and engaging with this learning and encourages reflection on how this learning impacts academic performance.
- **CONGRATULATIONS ABBAS ABDULAZIZ:** Abbas was selected to represent Vermont in the 45th annual Lions Twin State Soccer game on July 20th. He will join other members of the VT team in a match against seniors representing New Hampshire. This year's game will be held at Castleton University. It would be great is a group from Winooski were able to drive down and cheer him on!

- **The Junior Iron Chef Competition** was Saturday, March 16<sup>th</sup> at the Champlain Valley Exposition in Essex Junction. Saedo Aweys, Eric Buker, Zam Zam Hassan, Isabella Erwin, and Thera Neilson all competed. They made Maple Glazed Tofu Pad Thai. It is delicious and has been added to the menu at Waterworks.
- **CONGRATULATIONS!** There was a surprise recognition during the March 28th HS Community Meeting as Heidi McLaughlin was awarded the Vermont School Counselors Association as the 2019 New School Counselor of the Year!

### **Goal #3: Local & Global Community Engagement**

- **CONGRATULATIONS, ERIC DAVIS!** Eric's poem [\*Unrecognized Significance\*](#) was published early March in the Young Writer's Project. Eric compels us to "...look up and look around. I promise you that you will fall in love with what you see: gorgeous trees and flowers spreading across the light-green grass of the town park; extravagantly colored woodpeckers, pecking away at elderly oaks that have already been alive for decades..."
- WMHS chorus, orchestra, band, and theater class performed in our spring concert! It was great to see so many students engaged in the arts and supporting each other in the audience.
- Teachers at JFK have begun to invite families into the classrooms for closing circle. Closing circle happens each day as a positive way to end our time together. In the fall, families were invited in for Morning Meeting.
- We have been partnering with UVM, and this past month the student teachers have been doing their solo time. JFK currently has 5 student teachers interning with us.
- Published author Sarah Albee gave a talk for the entire middle school and held a writers' workshop and lunch for selected students.
- **PEACE JAM Toiletry Drive: Ongoing through April.** Since the beginning of March PeaceJam has been collecting toiletry items to give to community outreach programs and COTS for community members in need. The group will be continually collecting donations through the end of April, packaging them up in "care packages" and giving them to outreach programs when we have collected a large amount.
- **Current Events HS Advisory Circles:** From March 18th until the April break, the weekly advisory circles are on the topic of current events. The conversations focus on global, national, and local matters, with the students identifying the specific topic.

### **Finance/Operations**

- At the end of March our fund balance for FY19 is favorably forecasted at \$18K or .11% of the voter-approved budget. We have made assumptions in several areas such as Substitutes Expenses and Health Reimbursement Accounts (HRA).
- The budget for Health Reimbursement Arrangements (HRA) for FY19 is \$478,374. We have expended \$319,651.31 or 66.82% of the budget with three months remaining.
- The projected balance of the Capital Reserve Fund is currently \$328K. We will be presenting the final bill from All Season Excavating (ASE) for the water main break repairs when the final invoice is available.
- The VT Agency of Education (AOE) was onsite February 20 & 21 to conduct a review of our Food Service Operations and Accounts. The review went well and we are awaiting the formal report.
- The RFP for Food Service is currently being put together. We are required to go out to bid every five years.
- The VT Agency of Education (AOE) is currently reviewing the surveys done by districts concerning the new statewide eFinance software and Unified Chart of Accounts. We are scheduled to move forward for July 1, 2020.
- The Director of Support Services and Finance Manager will attend a work day on March 15th around special education funding and Act 173.