

Winooski School District
Office of the Superintendent
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WINOOSKI SCHOOLS

We are the future.

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board approve all of the following action items:

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board approve all of the following action items:

6. Consent Agenda: (5 Minutes)

- a) Minutes of Meetings: February 13, 2019
- b) Policy Title: 2.3 Financial Condition and Activities
 - Approval of Bills
- c) Policy Title: 2.7 Compensation and Benefits
 - Approve Administrator Contracts for 2019-21 SY
 - Approve Teacher Contracts for 2019-20 SY
 - Approve Long-Term Substitute Contracts
 - Sandra Lynch, .20 FTE for Shannon Bundy (WHS Science)
 - Gabrielle Trahan, .60 for Shannon Bundy (WHS Science)
 - Kate Anderson, 1.0 for Gina Krol (WMS Science)
- d) Policy Title: 2.8 Communication and Support to the Board
 - Superintendent Report
 - Parking Lot Agreement
- e) Policy Title: 4.2.2 Create Written Governing Policies
 - 2nd Reading, Policy #6172 – Limited English Proficiency Students
 - 2nd Reading, Policy #5114c – Weapons

Discussion & Action Items: Please review backup for the following items.

7. Executive Limitations (Policy Section II): (20 Minutes)

- a) Policy Title: 2.6 Asset Protection
 - Superintendent Monitoring Report - Review/Discuss/Approve
 - Discussion: WSD Capital Project Update
 - Facility Tour & Community Breakfast and Dinner Schedule (see backup)
 - Board Meeting Date to adopt ballot language: Wed, April 3rd recommended
 - Action: Water Main Break Repair Expenses (backup will be brought to meeting)
- b) Policy Title: 2.8 Communication and Support to the Board
 - Approval of School Calendar for 2019-20 SY (backup will be brought to meeting)

8. Board-Management Delegation (Policy Section III): (15 Minutes)

9. Governance Processes (Policy Section IV): (30 Minutes)

- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
 - Student Report to the Board
- b) Policy Title: 4.1.4 Governing Style: Board Development
 - Board Self-Assessment
- c) Policy Title: 4.2.2 Create Written Governing Policies
 - 1st Reading, Policy #4122, Substitute Professional Staff Employment
 - 1st Reading, Policy #5123, Promotion and Retention
- d) Policy Title: 4.2.4 Legislative Update
 - Discussion
- e) Policy Title: 4.2.4 Board Job Description
 - Discussion: School Newsletter Topics

Curriculum, Instruction & Assessment:

- **2019 Governor’s Excellence in Worksite Wellness Award Gold Level:** This annual award creates a standard of excellence for worksite wellness initiatives, and recognizes VT employer efforts to enhance productivity, bolster a healthy environment and improve employee wellbeing. The VT Department of Health and the Governor’s Council on Physical Fitness and Sports will present the awards on March 21st at the 2019 Worksite Wellness conference in Burlington. Our “[WSD Worksite Wellness Poster](#)” outlining our successes can be found here.
- **WSD Capital Project Committee (CPC):** The committee will meet on Tuesday, March 12th to plan for facility tours, Community Breakfasts and/or Dinners and Neighborhood Conversations in March and April. The bond vote is slated for Tuesday, May 7th. The board will need to adopt ballot language prior to April 7th. More details shared at the board meeting. Please check out and share our promotional video and website:
 - [Video](https://youtu.be/nBOFWCUr81Y): https://youtu.be/nBOFWCUr81Y
 - [Website](https://cp.winooski.org/): https://cp.winooski.org/
- **WMHS Co-Principal Hiring process:** The position was posted on Schoolspring.com on November 5th and closed on January 11th. The Interview Team met to review confidentiality, develop a set of desired characteristics and skills, and construct interview questions. 36 candidates applied and team conducted 7 first round interviews. 2-3 candidates will be offered final interviews including site visits from February 11-22 culminating in a recommendation to hire to the board at the March 2019 meeting. We will be nominating Jean Berthiaume to the board for approval to become our new WMHS Co-Principal with primary responsibility for leading WHS.
- **Legislative Work**
 - **2019 Education Legislative Reports:**
 - [Issue #4](#)

WSD Goals

Goal #1: College & Career Readiness

- JFK will be completing our second round of Math Studio with Bill Feeley in April. This is our second 3-year cohort to complete the Math Studio cycle. Next year Stefanie Hamble will be starting our third cohort for their 3-year cycle.
- We are awaiting the VT AOE to announce the vendor for the new Alternate Assessment. Our intensive needs special educators and Director of Support Services will attend training on this new assessment. This assessment will be aligned with the Smarter Balanced assessment.
- WSD completed the WIDA ACCESS ELL testing for the year. WSD tests over 300 ELL students with this assessment each year, which provides valuable data on students' language proficiency levels.
- STUDENT VIDEO PROJECT: Check out this project by David Klinker, created for Business of Board Games: [The History of Parcheesi, Backgammon, Sorry, and Trouble](#). Quite informative.
- Student reflections from Hero Club Trip to Boston: "Over the February break, I went on a trip to Boston with the HERO club. I did not know what to expect at first, but the trip was amazing. The ride was very nice because we did not take the regular school bus. The bus was incredible and included many nice things such as Wi-Fi, many TVs, a bathroom, a mini table in front of each, and so much more. One of the highlights of the trip was visiting the Museum of Science. My friend really enjoyed seeing the mummy and the skeleton in the Ether Dome located at Mass general hospital. It was very fascinating to be in the place where the first surgery using anesthesia was performed. I am very grateful to be a member of the HERO program. I look forward to more fun opportunities that are coming up." [[HERO Club](#) is part of our 21C After School offerings, and is a program of the Northern VT Area Health Education Center.],

Goal #2: Healthy, Productive & Successful Lives

- The WMS Winter Spartan Games were held on 3/7. Krol's Trolls won the Candy Land finale, but it was Italiano's Hawks who clinched first place. Students visibly appreciated the opportunity to play and connect with their classmates in a fun and safe way!
- Team Nexus in the MS took their annual ice skating field trip. This trip will connect to their spring Expedition too. Stay tuned!
- Wednesday, March 13th is JFK's Jump Rope for Heart. This annual event raises money for the American Heart Association, and students get to participate in jump rope activities. A huge thank you to Kyle Blindow and Dennis Barcomb for their hard work in making this annual event a success.
- Several of our high school students attend the Bridging Program, a partnership with Champlain Community Services. Last month our students went to Bolton Valley for outdoor activities with Vermont Adaptive Sports. Students had opportunities to downhill ski, down-hill sit-ski, cross country ski and snowshoe. They ended the morning warming up in the lodge!
- On February 8th, several WHS students participated in Night to Shine, a prom for adults with developmental disabilities. Every guest of Night to Shine entered the complimentary event on a red carpet to a cheering crowd and friendly paparazzi. Once inside, our students received the royal treatment including hair and makeup stations, shoe shining stations, corsages and boutonnieres, available limo rides and, of course, dancing! The highlight of the night comes when every one of the Night to Shine guests is crowned as a king or queen of the prom.
- Winooski Mini-Metro State Champions: February 17th the Winooski's 7/8 Mini-Metro basketball team won the state championship! Congratulations, team!
- Unified Sports is gearing up once again, thanks to the leadership of Catrina Hughes! This month we are starting bocce ball. Students will also take some trips to Spare time for some additional fun bowling. Our students are developing lifelong activities.

Goal #3: Local & Global Community Engagement

- Friday, March 15th is the JFK Fun Fair run by our PTO. All JFK teachers stay for the event and run a station. Each year this is a well attended event that everyone enjoys.
- [Will Perrotte, Rock Star!](#) Will Perrotte went to Capitol Hill, Washington, DC the week of February 11th as the athlete representative for Special Olympics of Vermont accompanied by his mom, Jessica, and Sean McMannon. [HERE](#) is Sean's email to staff last week with links to the powerful and moving PPT Will shared with our congressional delegates and photos.

- It was a great day at the State House with Eric Buker, Hiba Laaroussi, Alia Ross, Dah Ler Moo and Savion Thibou representing WSD. Hiba testified to the Commerce Committee about the importance of the "third space" and her role as a Medtrek Mentor. The "third space" is where youth live, work and play. It is an important plan for youth to get what they need as they grow up. The third space for youth is everywhere that is not home and not school. Alia testified to House Education Committee about her after school experiences including creating the Youth Declaration of Rights. Well done everyone! [Here](#) are some photos of the day including our meeting with Representative Colston!
- February 21st-23rd, Kirsten Kollgaard and WHS ELL teacher, Bill Clark, represented WSD at the Fulbright Symposium in Washington, DC. Bill has been accepted into the [Fulbright Teachers for Global Classrooms Program \(TGC\)](#) and will be spending three weeks in India this summer, working alongside teachers there to learn about their educational practices and to build relationships with educators there to enhance our practices around global education at WSD. At the symposium, Kirsten & Bill learned about global education curriculum and resources and networked with over 100 educators from across the US who are engaged in global education in their districts.
- On Sunday, February 17th, Kirsten Kollgaard, Sara Raabe and Jason Ziter held our second meeting with representatives of the Somali & Somali Bantu communities to discuss the relationship between our schools and the Department of Children & Families (DCF) and the role of school employees as mandated reporters. We were joined by Beth Maurer, the head of the Burlington DCF office.
- **National Recognition:** Winooski has been recognized as a Gold Standard School for financial literacy by the Next Gen Personal Finance (NGPF), due to the vision, hard work, and resilience of Courtney Poquette. NGPF recently published case studies on the teachers in these schools. Here's the study on Courtney: [Finding Your Window](#). One person, doing the right thing for the right reason, and the right time.
- On February 20th, WSD held our second annual liaison training in collaboration with the Burlington School District and the Vermont Refugee Resettlement Program. Liaisons from both districts got together to problem solve around the challenges of their position and talk about self care and personal wellness. It was a productive day with strong relationships built across the district.

Finance/Operations

- At the end of February our fund balance for FY19 is favorably forecasted at \$64K or .38% of the voter-approved budget. We have made assumptions for several open Instructional Assistant positions and Health Reimbursement Accounts (HRA).
- The budget for Health Reimbursement Arrangements (HRA) for FY19 is \$478,374. We have expended \$234K or 49% of the budget.
- The projected balance of the Capital Reserve Fund is currently \$339K. We will be presenting the final bill from All Season Excavating (ASE) for the water main break repairs at the March 13, 2019 board meeting
- During January a desk review was conducted by the Agency of Education on our Federal Grants. A report is expected back in late February.
- The VT Agency of Education (AOE) was be onsite February 20 & 21 to conduct a review of our Food Service Operations and Accounts. The review went well and a formal report is expected in the next few weeks.
- The RFP for Food Service is currently being put together. We are required to go out to bid every 5 years.
- The Agency of Education is currently reviewing the surveys done by districts concerning the new statewide eFinance software and Unified Chart of Accounts. We are scheduled to move forward for July 1, 2020.
- The Director of Support Services and Finance Manager will attend a work day on March 15th around special education funding and Act 173. We look forward to learning more about how Act 173 will impact WSD.