



# WINOOSKI SCHOOLS

*We are the future.*

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

## **Superintendent's Board Report**

**Action Items:** The Winooski administration recommends that the board approve all of the following action items:

5. **Consent Agenda:** (5 Minutes)
  - a) Minutes of Meetings: January 9, 16, 2019
  - b) Policy Title: 2.3 Financial Condition and Activities
    - Approval of Bills
  - c) Policy Title 2.8 Communication and Support to the Board
    - Superintendent Report
      - o Update – Policy #5146 – Whole Child and School Wellness
6. **Community Engagement (Policy 4.2.1):** (5 Minutes)
  - a) Recognize Outgoing Board Member – Jennifer Corrigan
7. **Governance Processes (Policy Section IV):** (30 Minutes)
  - a) Policy Title: 4.2.4 Board Job Description
    - Meeting with Legislators
8. **Executive Limitations (Policy Section II):** (20 Minutes)
  - a) Policy Title: 2.3 Financial Condition and Activities
    - Approve FY18 Audit Report
  - b) Policy Title: 2.4 Financial Planning and Budgeting
    - Discussion: Budget Cycle Reflection
  - c) Policy Title: 2.6 Asset Protection
    - Discussion: WSD Capital Project Update
    - Discussion/Action: Water Main Break and Repairs
      - o Action: Use Capital Reserve Account for Repairs
    - Action: Student Management System Bid Award
9. **Governance Processes (Policy Section IV):** (30 Minutes)
  - a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
    - Student Report to the Board
  - b) Policy Title: 4.1.4 Governing Style: Board Development

- Discussion: Process and Performance/Board Self-Assessment
- c) Policy Title: 4.2.2 Create Written Governing Policies
  - Discussion – 1<sup>st</sup> Reading, Policy #6172 – Limited English Proficiency Students
  - Discussion - 1<sup>st</sup> Reading, Policy #5114c – Weapons
- d) Policy Title: 4.2.4 Board Job Description
  - Discuss School Newsletter Topics
- e) Policy Title: 4.6 Chair’s Role
  - Discuss/Review/Approve Board Monitoring Report

**Curriculum, Instruction & Assessment:**

- **Water Pipe Update:** All Seasons Excavation (ASE) finished replacing approximately 350 feet of pipe on Tuesday afternoon February 5th. [You can find all the communication that was sent during this episode here.](#) We will bring the final tally for this repair work to the meeting as ASE is still completing their invoices. We have been notified by the VT Agency of Education (AOE) that we may be eligible for reimbursement for up to 30% of these repairs.
- **WSD Capital Project Committee (CPC):** The committee will meet on Tuesday, March 12th to plan for facility tours, Community Breakfasts and/or Dinners and Neighborhood Conversations in March and April. The bond vote is slated for Tuesday, May 7th. The board will need to adopt ballot language prior to April 7th. More details shared at the board meeting. Please check out and share our promotional video and website:
  - [Video:](https://youtu.be/nBOFWCUr81Y) https://youtu.be/nBOFWCUr81Y
  - [Website:](https://cp.winooski.org/) https://cp.winooski.org/
- **WMHS Co-Principal Hiring process:** The position was posted on Schoolspring.com on November 5th and closed on January 11th. The Interview Team met to review confidentiality, develop a set of desired characteristics and skills, and construct interview questions. 36 candidates applied and team conducted 7 first round interviews. 2-3 candidates will be offered final interviews including site visits from February 11-22 culminating in a recommendation to hire to the board at the March 2019 meeting. We will be looking for 2 board members to be a part of each finalist site visit.
- **Policy #5146 – Whole Child and School Wellness:** Per Section VI. (B) of this policy “the superintendent is required to report at least annually to the board on the district’s compliance with law and policies related to student wellness. The report shall include an assurance that district guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law”.
  - I have reviewed and assure the board that WSD is in compliance with all the legal references:
    - 16 V.S.A. §§131 & 906(b)(3).
    - Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.
    - Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.
    - Child Nutrition and WIC Reauthorization Act of 2004, Section 204 of Public Law 108-265.
    - Healthy, Hunger Free Kids Act of 2010, Section 204 of Public Law 111-296.
    - Code of Federal Regulations, 7 CFR Part 210 and Part 220.
  - I have reviewed and assure the board that WSD is in compliance so that reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law.
  - I have reviewed and assure the board that WSD is in compliance with our own policy elements:
    - Nutrition Promotion and Education
    - Physical Activity
    - Other School Based Activities
    - Nutrition
    - Social and Emotional Wellness
- **Legislative Work**

- **2018 Education Legislative Reports:**
  - **2018 Education Legislative Wrap Up Report #10**

## **WSD Goals**

### **Goal #1: College & Career Readiness**

- The JFK teaching staff looked through our school wide PBiS data together in January. As a staff we identified trends and next steps for the school. Individual teachers also developed goals for themselves and their classrooms for the second half of the year based on the data.
- On January 8th our home school liaisons went to visit the Center for Technology at Essex (CTE) to get a tour and learn more about their programs. Many of our ELL students take advantage of CTE's programs so the tour helped liaisons learn more about the programs to share with the parents and families they support.
- WSD has been selected to participate in the NAEP (National Assessment of Educational Progress). NAEP is the largest nationally representative and continuing assessment of what students know and can do in various subjects. It is administered by the National Center for Education Statistics, within the U.S. Department of Education. The results are released as The Nation's Report Card, which provides information about student achievement to educators, parents, policymakers, and the public. 8th graders were tested in January and 4th graders will be tested in February.
- The Flynn Theatre is working with our preschool classrooms weekly this semester. The focus is on active storytelling and movement, with a focus on dramatic play and expression through the arts.
- On Friday, February 15th, we will have our preschool registration and Child Find. This is an opportunity for parents to bring children in for a developmental screening, and also receive support for our staff and ELL liaisons in completing paperwork for Act 166. Already, we have 27 children registered for the screening!
- This year we have just under 29 Act 166 Early Learning Partners. We have been working across Chittenden county with our partners to develop a common agreement which we will use with all partner programs.
- Two Winooski students received educational awards from Next Gen Personal Finance (NGPF) for their submission to the 2nd Annual Payback Challenge: Michaela Parris received \$500 for honorable mention; and Khellmar (OJ) Daring received \$5000 for being a National Grand Prize winner!! What an amazing honor for both of these 2nd year students!
- Andy Siki was recognized as a finalist in Senator Sanders' 9th Annual State of the Union Essay contest. Andy, whose essay was chosen from 590, will join Senator Sanders and the 20 finalists and families at a roundtable discussion at the Statehouse in Montpelier on Saturday, February 16. Sanders will also enter the essays of the finalists into the Congressional Record -- the official archive of the U.S. Senate and House of Representatives.
- At our School Development Institute (SDI) 1.5 years ago the WMS faculty decided they wanted to work on consistency and coherence of their instructional practice across the school. This year we just completed the second opportunity for teachers to conduct "walkthroughs" of each other's classrooms to see their colleagues in action and submit data to inform decisions about professional development. As a result, teachers are currently focusing on crafting and sharing with students clear learning targets for each lesson.

### **Goal #2: Healthy, Productive & Successful Lives**

- JFK students received another round of brand-new, high-quality children's books to take home and keep from CLiF. By the end of the school year, we will have had 5 free book giveaways for students.
- Preschool teachers and staff have completed training on implicit bias using a training series provided by the Kirwan Institute. Thus far, we have completed three modules: Understanding Implicit Bias, Real World Implications, and Understanding Our Own Bias.

- HEART is a broad set of values for our district; at WMS this year we are teaching a “tools” to help highlight and develop skills needed to build community. Currently our tool is “value identity”, which we explains as: *you define you; we accept all*. Earlier tools this year have been: “support others”, “value all feelings”, and “step up, step back”.

### **Goal #3: Local & Global Community Engagement**

- JFK continues to collect money for the big change roundup. Money from the Big Change Roundup has had a direct impact on the WSD community in years past, including helping to fund the equipment for the school based health clinic. So far, we have raised over \$1,000. The final reveal will be February 15th at our All School Morning Meeting.
- Over 30 students and staff braved the icy waters of Lake Champlain on Saturday, February 2nd to support Special Olympics VT (SOVT) by participating in the “Cool Schools Penguin Plunge”. Our Winooski team raised over \$9300!
- Our Integrated Field Review (IFR) team has begun participating in IFR visits with the Agency of Education (AOE) around the Champlain Valley. IFR visits are part of the new VT ESSA State Plan school accountability system. They occur every three years and consist of a group of regional school personnel and AOE employees spending a day at a school district. During this visit the team reviews artifacts, observes classrooms and interviews staff and students to learn more about the school. This visit gives them the data to create a report that includes commendations and recommendations. WSD’s IFR visit will take place on March 21st.
- Sixteen MS and HS students joined with organizers Aftaba Mezetovic, Andrea Wheeland, and Kirsten Kollgaard providing food and entertainment for the 4th or 5th annual International Luncheon at the Winooski Senior Center. This is an incredible event and a true labor of love by all involved!
- 2019 Vermont Teacher of the Year, our own Tom Payeur, officially kicked off his tenure representing our state at the national level with the induction ceremony for each state’s Teacher of the Year at the Google Headquarters, Mountain View, CA, February 6-10. This really is a big deal, and says a lot about our school community!
- ELL teacher Bill Clark was accompanied by ELL Director Kirsten Kollgaard to attend the Global Education Symposium in Washington, DC, February 21-23. Bill was awarded a 2018-19 Fulbright Teacher for Global Classroom grant. He’s already completed a 10 week intensive program, and this summer will spend three weeks overseas teaching and learning with other awardees.

### **Finance/Operations**

- At the end of January our fund balance for FY19 is favorably forecasted at \$67K or .39% of the voter-approved budget. We have made assumptions for several open Instructional Assistant positions and Health Reimbursement Accounts (HRA).
- The budget for Health Reimbursement Arrangements (HRA) for FY19 is \$478,374. We have expended \$200K or 42% of the budget.
- The projected balance of the Capital Reserve Fund is currently \$343K.
- During January a desk review was conducted by the Agency of Education on our Federal Grants. A report is expected back in late February.
- The Agency of Education will be onsite February 20 & 21 to conduct a review of our Food Service Operations and Accounts.
- The RFP for Food Service is currently being put together. We are required to go out to bid every 5 years.
- The Agency of Education is currently reviewing the surveys done by districts concerning the new statewide eFinance software and Unified Chart of Accounts. It is likely that the deadlines will be extended.
- Cheyne Racine became the new Facility Supervisor, effective February 4, 2019. Cheyne has been with the district for 7 years as a Maintenance Technician and we are very excited to be developing more leadership from within our organization.