

Winooski School District  
Office of the Superintendent  
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# WINOOSKI SCHOOLS

*We are the future.*

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

## **Superintendent's Board Report**

**Action Items:** The Winooski administration recommends that the board approve all of the following action items:

### **5. Consent Agenda: (5 Minutes)**

- a) Minutes of Meetings: September 15 and 17, 2018
- b) Policy Title: 2.3 Financial Conditions and Activities
  - Approval of Bills
- c) Policy Title 2.8 Communication and Support to the Board
  - Superintendent Report
- d) Policy Title 4.2.2 Board Job Description
  - Adopt Policy #4115: Alcohol & Drug Testing: Transportation Employees
  - Adopt Policy #5145: Pupil Privacy Rights

**Discussion & Action Items:** Please review backup for the following items.

### **6. Executive Limitations (Policy Section II): (90 Minutes)**

- a) Policy Title: 2.3 Financial Condition and Activities
  - Quarterly Financial Management Report: Review/Discussion/Approval
- b) Policy Title: 2.4 Financial Planning and Budgeting
  - Superintendent Monitoring Report 2.4: Review/Discussion/Approval
- c) Policy Title 2.6 Asset Protection
  - Presentation, Discussion and Potential Action: WSD Capital Project Committee Update and Recommendation

### **7. Governance Processes (Policy Section IV): (30 Minutes)**

- a) Policy Title: 4.1 Governing Style
  - Side Letter of Agreement with WEA: Review/Discussion/Approval

- c) Policy Title: 4.2.2 Create Written Governing Policies
  - 1<sup>st</sup> Reading, Policy #4127, Volunteers, Work Study Students and Student Teachers
  - 1<sup>st</sup> Reading, Policy #5114a, Student Conduct and Discipline
- d) Policy Title: 4.3 Handling of Operational Complaints
  - Board Monitoring Report 4.3, Specifically 4.3.3: Review/Discussion/Approval

## **Curriculum, Instruction & Assessment:**

- **WSD Charter Revision Update:** The first public hearing was held Wednesday, October 3rd at 6pm in the WSD Library with no attendees. The second public hearing will be October 16th at 6pm in the WSD Library.
- **Barr Foundation:** On October 22 and 23 we will be hosting ten other New England high schools/Barr grantees for the Fall Convening to continue the planning and capacity building phase to redesign our school models in a way that blends the lines between school, college, career, and the community. We are in the final six months of this planning phase and have been invited by Barr to apply for up to \$500K over three years to implement our plans. The pre-proposal for these implementation funds is due November 2nd.
- **VT School Leadership Project (VSLP):** JFK Principal Sara Raabe and WMHS Co-Principal Kate Grodin will be graduating from VSLP on November 10th. VSLP is built on the idea that effective public school leadership requires more than professional knowledge. It demands passion, the ability to articulate a vision and engage others in that vision, and the ability to facilitate organizational change. In 18 seminar days, held over 17 months, VSLP offers intensive professional development related to education systems, organizational change and leadership. During the second year of the program, participants apply and integrate new information through a transformation initiative conducted at their work site. Congrats to Sara and Kate!
- **Education Quality Review (EQR), Annual Snapshot & Integrated Field Review (IFR):** EQRs help assess the degree to which the Education Quality Standards (EQS) are being addressed in Vermont schools, identify best practices and to support the continuous improvement of our schools. The Annual Snapshot, is the yearly collection of quantitative data about a school system. This data includes demographic data, information about student performance on standardized assessments and other indicators of educational outcomes, such as graduation rates and college/career readiness. The data collected through the Annual Snapshot is described in Vermont's state plan under the federal Every Student Succeeds Act and appears on each SU/SDs annual report card. The IFR is qualitative, collaborative and largely SD-directed process. It is not evaluative and is not required by federal law. Each supervisory union or school district will engage in the IFR process every three years. WSD is slated to host a site visit on March 21, 2019. (<http://education.vermont.gov/vermont-schools/education-quality/education-quality-reviews>)
- **WSD Capital Project Committee (CPC):** Truex Cullins presented the results of the Facility Evaluation report and an update on the concept design at the August 22nd board meeting. The committee met on Tuesday, September 11th to review initial cost estimates and again on Monday, September 24th to prepare to make a recommendation to the school board at this October 10th meeting.
- **Legislative Work**
  - **2018 Education Legislative Reports:**
    - **2018 Education Legislative Wrap Up Report #10**

## **WSD Goals**

### **Goal #1: College & Career Readiness**

- **Excellence in Teaching & Learning:** JFK Teacher of the Year Catherine Lavigne, WMHS Teacher of the Year Andrea Wheeland, and VT Teacher of the Year Tom Payeur were recognized at the 38th Annual UVM

Outstanding Teachers Day celebration on October 1st! Congratulations Catherine, Andrea and Tom! In so many ways you are a blessing to our students and school.

- The 6th grade launched their fall Expedition called *Jitters & Joy: What is the relationship between courage and happiness?* at the Vermont Comedy Club where they participated in a workshop with local actors.
- Journey 7/8 launched *Government Comes Alive!: How to Make Change in My Community* by meeting Winooski City manager Jessie Baker.
- **GX Work:** WHS teachers are devoting much time during the fall and early winter developing our six capstone assessments and redesigning the Expo process. By the end of the school year, all six of our GXs will be ready for students to demonstrate their learning and receive feedback by our June Expo.

## **Goal #2: Healthy, Productive & Successful Lives**

- **Waste Presentations:** During the first three weeks of October Winooski Wellness Coordinator, Jaycie Puttlitz, will be doing presentations during advisory on trash, recycling, and composting. The purpose of this is to re-educate our students on why and how we dispose of waste in our school, but also to start to move Winooski towards compliance with a new composting law that will go into effect in 2 years in which there will need to be composting in all classrooms (the way we recycle now).
- **Marching Band at the Big E:** The Middle High School Marching Band marched at the Eastern States Exposition in West Springfield, Massachusetts on Saturday, September 22nd. We are one of two bands representing Vermont for "Vermont Day" at the Expo. There was intense, brief practicing needed during the first few weeks of school, and the event was very successful as our musicians were Winooski Proud! Many thanks to band teacher Randy Argraves, choral teacher Mikayla Kelemen, and all the parents who supported the trip.
- **VTPBIS Exemplar Award:** JFK Elementary School has been selected by the VTPBIS Acknowledgements Review Committee to receive this award for the 2017-2018 school year! JFK will be recognized during the Annual VTPBIS Leadership Forum on October 11th in Killington. This recognition is the result of a significant commitment on the part of JFK staff to implement PBIS with fidelity over time. In order to achieve the VTPBIS Exemplar School status, your school has demonstrated:
  - Fidelity of PBIS implementation over two years based on the School-wide Evaluation Tool (SET) and/or the Tiered Fidelity Inventory (TFI);
  - Use of data in decision making and problem solving around behavior;
  - Completion of the annual Self-Assessment Survey (SAS); and
  - Evidence that sustained implementation has had a positive impact on academic and behavioral outcomes.

## **Goal #3: Local & Global Community Engagement**

- **VT Capital for a Day:** Wednesday, September 26th
  - New Secretary of Education Dan French and Deputy Secretary Heather Bouchey met with several WHS ELL students, teachers and liaisons to learn about our ELL programs and their personal experiences adapting to the US school system and culture. As always, our students did a great job speaking about their experiences learning English and engaging in personalized learning opportunities, including their iLab projects.
  - Governor Scott and Secretary of Agriculture Anson Tebbetts visited our 3rd graders. Gov. Scott spoke to students about civil discourse, what a governor does and his race car driving background. Secretary Tebbetts aka the "Cow King" talked about the importance of dairy in VT and showed students pictures of different types of cows. After this visit Supt. Sean McMannon led Gov. Scott and Secretary Tebbetts on a tour of our campus.
- WMHS is partnering with Very Merry Theater this year and had auditions and first rehearsals for *Alice in Wonderland*.
- **Rainbow Chen Featured in News From Brown:** Rainbow sent this link to an article about her work as part of the Bonner Fellowship at Brown University: [For Bonner Fellows at Brown, a Deep Dive Into Community Engagement](#). She ended her email with Repping Winooski wherever I go!:) It's exciting to get updates like this!

## **Finance/Operations**

- The team from Fothergill Segale & Valley has been on campus this week completing their field work. Early results predict an estimated \$100K fund balance for FY 18, which would bring our cumulative Fund Balance to \$400K.
- At the end of September our fund balance for FY19 is favorably forecasted at \$366K or 2.1% of the voter-approved budget. We are still in the process of hiring several instructional assistants, verifying benefits, and encumbering large expenses like tuition, Act 166 and Health Reimbursement Arrangements (HRA).
- The budget for Health Reimbursement Arrangements (HRA) for FY19 is \$478,374. We expended \$68,698 or 14.3% of the budget.
- The projected balance of the Reserve Fund is currently \$360K.
- The Facility Team has been busy keeping the field playable and preparing for the colder weather.
- Information for the FY20 budget process has been given out to the WSD leadership team.