

April 6, 2018

Winooski School District
Office of the Superintendent
60 Normand Street
Winooski, Vermont 05404
(802) 383-6000
www.wdschools.org



WINOOSKI SCHOOLS
We are the future.

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board approve all of the following action items:

5. Consent Agenda: (5 Minutes)

- a) Minutes of Meetings: March 14, 2018
- b) Policy Title: 2.3 Financial Condition and Activities
 - Approval of Bills
- c) Policy Title: 2.8 Communication and Support to the Board
 - Superintendent Report
 - Board of School Directors Award
- d) Policy Title: 3.4 Monitoring Superintendent Performance
 - Accept Board Monitoring Report
- e) Policy Title: 4.2.2 Create Written Governing Policies
 - Adopt Policy #3545, Transportation:
 - Adopt Policy #6144a, Animal Dissection:

Discussion & Action Items: Please review backup for the following items.

6. Executive Limitations (Policy Section II): (40 Minutes)

- a) Policy Title: 2.3 Financial Condition and Activities
 - Review/Accept Quarterly Financial Management Report
- c) Policy Title: 2.7 Compensation and Benefits
 - Review/Accept Superintendent Monitoring Report
- d) Policy Title 2.8 Communication and Support to the Board
 - Discussion: School Calendar 2018-19 SY
 - Discussion/Action: School Calendar 2017-18 SY
 - o Last Day of School due to school closings

7. **Governance Processes (Policy Section IV):** (30 Minutes)

- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
 - Student Report to the Board
- b) Policy Title: 4.2.2 Create Written Governing Policies
 - Discussion: 1st Reading, Policy #6146-Access to Technology
 - Discussion: 1st Reading, Policy #6171-Parental Involvement

Curriculum, Instruction & Assessment:

- **Winter Transportation Pilot:** Our pilot started on Tuesday, January 16th and concluded on Friday, March 30th. We believe it has been an incredible success! Parents & Youth for Change (PYC) was a tremendous support of this pilot. Below is data comparing average number of absence by school year-to-year and average ridership per run. January and February 2018 were difficult months due to a heavier than normal flu season.

School	Month	Avg. Absences 2017	Avg. Absences 2018	WEEK	Avg. Riders Per Run (4 Runs Per Morning)
JFK	January	20.1	22.1	Jan 16-19	31.6
JFK	February	20.6	23.8	Jan 22-26	33.8
JFK	March	25.8	14.6	Jan 29-Feb 2	34.6
				Feb 5-9	37.3
WMS	January	8.6	11.4	Feb 12-16	36.5
WMS	February	10.7	15	Feb 19-23	36.1
WMS	March	11.8	8.2	March 7-9	33.6
				March 12-16	36
WHS	January	13.8	18.4	March 19-23	39
WHS	February	15.8	22.6	March 26-30	36.3
WHS	March	18.1	16.2		

The contract with South Burlington School District was for \$1710 per day for two buses and a total of four runs each morning. The bus pilot ran for 45 days so the total cost was \$76,950.

- **WSD Capital Project Committee (CPC):** We had a very successful Visioning Workshop on January 31st and Programming Meetings where specific stakeholder groups (e.g. ELL, PTO, WMHS Leadership team) on February 15-16, and 20th met with Truex Collins to provide detail about their needs. Our next committee meeting is Tuesday, April 10th, 3:15-5 in the library. [The “Guiding Statements” developed from all of this work can be viewed here.](#) We will begin to

publicize this endeavor more frequently with families and the broader community moving forward. Our first public sharing of this project is on page 2 of the [April District Newsletter article entitled “Beautiful Environments Create Beautiful Children”!](#)

In December 2016, the board authorized the use of \$15K from the Capital Reserve Account to begin a feasibility study for possible expansion/remodel of the current campus building. We contracted with Joseph Architects, LLC to explore the areas for potential growth and they completed the initial study. As was reported earlier, we shifted gears in December 2017 and have partnered with TruexCullins for the remaining components of the project. To date we have nearly spent the \$15K through the following investments:

- Payments to Joseph Architects, LLC in FY17 \$5,467 and FY18 \$3,135
- Payments to TruexCullins, Inc in FY18 in \$6,311
 - Total services paid from Capital Reserve Account \$14,914

In addition, we have made one payment to TruexCullins, Inc in FY18 for \$3,209, from the operating budget. We will be asking the board to approve up to \$18K from the Capital Reserve Account at the May meeting to complete the facility evaluation component of the process.

- **Winooski Housing Commission:** Our group has met seven times and met on December 13th to present and discuss [preliminary housing goals](#) with the Planning Commission. These housing goals will be in the context of Area Median Income (AMI) affordability brackets to set parameters for future housing growth and turnover. [All agendas, meeting minutes and supporting documents can be found here.](#)
- **BTV Noise Compatibility Program (NCP) Technical Advisory Committee (TAC):** I have joined City Manager Jessie Baker on this committee which is reviewing the current status of the Noise Compatibility Program and Noise Exposure Map so the committee can make recommendations about which federal programs to access in the future to mitigate sound and other challenges related to airport noise. Our next meeting is in May. Committee documents can be found here: <http://www.btvsound.com/ncp-update/documents/>
- **Legislative Work**
 - **2018 Education Legislative Reports:**
 - [2018 Education Legislative Report Issue #7](#)
 - [2018 Education Legislative Report Issue #6](#)
 - [2018 Education Legislative Report Issue #5](#)
 - [2018 Education Legislative Report Issue #4](#)
 - [2018 Education Legislative Report Issue #3](#)
 - [2018 Education Legislative Report Issue #2](#)
 - [2018 Education Legislative Report Issue #1](#)

WSD Goals

Goal #1: College & Career Readiness

- JFK is wrapping up their SBAC testing on Friday, April 6th and the middle/high school will be doing their SBAC testing Tuesday, April 10th-Friday, April 13th
- The WMHS administrators hosted three open houses in February and March for parents to ask questions about the new report card system and the transition to proficiency based graduation

requirements. Ten parents came to ask questions over the three events and they had good conversations about the new systems.

- All WMS students launched into their expeditions this month: 6th grade-Design a Better Learning Space: A Study of 2-D and 2-D Geometry, Journey 7/8-Hurricanes and Implications for our Future, and Nexus 7/8-Artistic Responses to Natural Disasters
- JFK was awarded the Cliff Year of The Book Grant for the 2018-19 school year. Click [HERE](#) to see the video explaining the amazing grant!
- "[Courtney Poquette - An Amazing Advocate and NGPF Fellow](#)" - This is a Tim Talks Podcast, NextGen Personal Finance. It was posted March 16th as Courtney was participating in the NextGen Personal Finance Summit in San Francisco. There's also a terrific article in KidsVT on April 2 featuring Courtney, "[Banking on the Future.](#)"
- A dramatic CONGRATS! to the sixteen cast and production students of the one-act play, *Tick Talk!* Along with director Heather Win and assistant director Stephanie Hackett they participated in the VT Drama Council's regional festival on Saturday, and were "right on point" delivering a powerful performance!
- Three Winooski students attending CTE earned medals at the Skills USA competition April 5th. Srijana Dahal (2nd) and Thazin Aye (3rd) in Culinary Arts, and Alex Goodman (1st) in Web Design and (3rd) in T-Shirt Design. Congratulations to each of them!

Goal #2: Healthy, Productive & Successful Lives

- WMS advisories led conversations called: *See Something, Say Something*. WMS guidance counselor, Amanda Spencer, designed two conversations to teach about bullying and reporting (part 1) and school safety (part 2).
- Circus Smirkus created this [great video](#) to celebrate the residency they did at WMS with the help of the AOE's Flexible Pathways grant. You'll see some great footage of students and hear Ms. Win's insightful comments about the work and how Smirkus provides an incredible opportunity for social emotional learning.
- The JFK students filled the Heart Monitor again. As an All School Celebration, we played bingo as a school in the cafeteria. It was a very fun celebration!
- Congratulations to Elli Nahimana who was selected to represent Vermont in the 44th annual Lions Twin State Soccer game on July 21st. This is quite an honor, and he'll surely enjoy joining the VT team to compete against the top athletes from New Hampshire.
- Congratulations also to our Junior Iron Chef team. While they did not win at the March 17th competition, the judges noted that the students worked well together and looked like they were having fun. The judges remarked that their Onion River Ravioli "had really nice flavors" and "so cool that you used cauliflower, would have never guessed it was cauliflower."
- Special CONGRATS! to Bill Clark on his successful defense of his doctoral dissertation and completion of his doctoral program in Education Leadership and Policy Studies this past Thursday at UVM! "*Transitions Faced by English Language Learners from Asia, Africa and the Middle East in Learning U.S History.*" This is a huge accomplishment! We're proud of you, Bill!

Goal #3: Local & Global Community Engagement

- Leon Wheeler and Kirsten Kollgaard attended a meeting with administrators, teachers and students from North Country and Lake Region High Schools regarding a potential student exchange program between their schools and WHS. Kirsten is working with PeaceJam to organize an initial exchange activity.

- Four WMS students traveled with Amanda Spencer, WMS guidance counselor, to the “Empower Youth Leadership Conference” in South Burlington. The event was organized by CVSD district (formerly CSSU) and sponsored by the Children’s Legacy Foundation. The conference brought 50 area middle schoolers together to explore their leadership and create personal goals.
- JFK has started the process for placement for next year. We have sent out the family input forms, and teachers will be discussing them with families at conferences.
- The JFK Annual Fun Fair happened on March 23rd. The cafeteria and gym were full of families and students having a great time. As always, the PTO and teachers created a fantastic family event.

Finance/Operations

- At the end of March our fund balance for FY18 is favorably forecasted at \$22K or less than 1% of the voter-approved budget. The forecast includes assumptions for the health reimbursement accounts expenses.
- The budget for Health Reimbursement Arrangements (HRA) for FY18 is \$281,260. As of March 31, 2018, we have expended \$163K or 58% of the budget.
- The projected balance of the Reserve Fund is currently \$389K.