

Winooski School District
Office of the Superintendent
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All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board approve all of the following action items:

5. Consent Agenda: (5 Minutes)

- a) Minutes of Meetings: December 13, December 20, 2017
- b) Policy Title: 2.3 Financial Condition and Activities
 - Approval of Bills
- c) Policy Title 2.8 Communication and Support to the Board
 - Superintendent Report
 - o Approval of WHS School Choice Capacities (Act 129) for 2018-19
 - o Approve Announced Tuition for 2018-19
- d) Policy Title: 4.2 Board Job Description
 - Approve Board Monitoring Report

Discussion & Action Items: Please review backup for the following items.

6. Executive Limitations (Policy Section II): (60 Minutes)

- a) Policy Title: 2.3 Financial Conditions & Activities
 - FY18 Quarter 2 Financial Management Report
- b) Policy Title: 2.4 Financial Planning & Budgeting
 - Action: Adoption of 2018-19 Winooski School District Budget
 - Action: Adoption of 2018-19 Budget Warnings
 - Discussion: Review Annual Report to Voters

7. Board-Management Delegation (Policy Section III): (10 Minutes)

- a) Winter Transportation Pilot Agreement: Review/Discussion/Approve

8. Governance Processes (Policy Section IV): (90 Minutes)

- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
 - Student Report to the Board
- b) Policy Title: 4.1.6 Governing Style: Board Performance
 - Discussion: Mid-Year Progress Update
- d) Policy Title: 4.3 Handling Operational Complaints
 - Board Monitoring Report 4.3: Review/Discussion

Curriculum, Instruction & Assessment:

School Choice Capacities for 2018-2019:

- Based on [Act 129](#) (Public School Choice in Grades 9-12 & Other Laws):
 - The WSD administration recommends the board set the number of students who can exercise school choice and attend other VT public high schools at 25.
 - Current 2017-18: 12 students out
 - The WSD administration recommends the board set the number of students we can receive at 15 based on our demographics and student needs.
 - Current-2017-18: 5 students in

Announced Tuition for 2018-2019: Announced tuition is an estimate of allowable tuition reported by districts receiving tuitioned students. We do not currently have any tuitioned students. The WSD administration recommends the board approve the following Announced Tuition amounts for 2018-19:

- Kindergarten: \$14,007
- Grades 1-6: \$14,007
- Grades 7-12: \$18,205

Barr Grant: The team who is working on this planning grant has met seven times, developed a clear and deep foundational understanding of how the past work complements the future work and constructed a detailed work plan. The team will be meeting with the other schools who received grants in MA on January 29-30 for our first “Learning Community” session. Also, this will be part of our “Focus on Learning” with WMHS teacher Lindsey Cox who will also share information about her Rowland Foundation grant.

Winter Transportation Pilot: We will bring a copy of the joint agreement between WSD and South Burlington School District (SBSD) to the board meeting for your review, discussion and consideration for approval. After a lot of back and forth with the VT Agency of Education (AOE) we were told that we did not have to engage in the Request for Proposal (RFP) process but could enter into a joint agreement with SBSB per 16 V.S.A. 267

§ 267. Joint agreements among supervisory unions

- (a) Supervisory unions, or administrative units not within a supervisory union, in order to provide services cooperatively, may at any annual or special meeting of the supervisory unions, by a majority vote of the directors present and eligible to vote, enter into a joint agreement to provide joint programs, services, facilities, and professional and other staff that are necessary to carry out the desired programs and services.
- (b) The supervisory union may provide any authorized or required services by contract with any person, partnership, corporation, school district within or outside the supervisory union, or with other supervisory unions. The supervisory union may also provide such services to any independent school in the supervisory union area on such terms as the supervisory union board deems proper. Contracts shall be approved by the board and signed by the chairman or his designee. A contract may be for a term not to exceed four years renewable for successive four year periods.
- (c) The expense of carrying on these shared programs, services and facilities shall be allocated according to a plan mutually agreed upon by the participating supervisory unions and the commissioner of education, including agreement on revision and adequate auditing procedures to allocate costs.
- (d) Facilities constructed to house such shared programs and services when constructed with funds from the state school building aid bond account and attached to an existing building become a part of a new construction program. The school district within which the special facilities are located shall own the facilities subject to the mutual agreement on reversion.
- (e) A central treasury may be established among the participating unions. Such central treasury will receive and disburse funds of participating supervisory unions. Funds shall be disbursed only on orders signed by at least one authorized member from each of the participating supervisory unions. The participating supervisory unions may jointly own personal property under their contract. (Added 1967, No. 70; amended 1969, No. 298 (Adj. Sess.), § 78; 1991, No. 24, § 11.)

- **Capital Project Committee:** We will be meeting January 16th to continue this work after a brief reorganization. [TruexCullins](#) will facilitate the planning and design phases of our work. [TruexCullins](#) has a fantastic reputation in general and very specific experience in working with educational organizations. [All agendas, meeting minutes and supporting documents can be found here.](#)
- **Wellnooski/Promise Community:** The Steering Committee and the City of Winooski have been working diligently to find a suitable childcare/preschool operator for the O'Brien Community Center (OCC). The Wellnooski/Promise Community funds can be used to renovate the back of the OCC for a new operator to open in January 2019. We are hopeful to procure an operator who will be supported by many community partners to realize our vision for increased childcare capacity in Winooski. We hope to have a more defined announcement by March.
- **Winooski Housing Commission:** Our group has met four times and met on December 13th to present and discuss [preliminary housing goals](#) with the Planning Commission and will meet with the City Council on January 22nd. These housing goals will be in the context of Area Median Income (AMI) affordability brackets to set parameters for future housing growth and turnover. [All agendas, meeting minutes and supporting documents can be found here.](#)
- **BTV Noise Compatibility Program (NCP) Technical Advisory Committee (TAC):** I have joined City Manager Jessie Baker on this committee which is reviewing the current status of the Noise Compatibility Program and Noise Exposure Map so the committee can make recommendations about which federal programs to access in the future to mitigate sound and other challenges related to airport noise. Our next meeting is January 23rd. Committee documents can be found here: <http://www.btvsound.com/ncp-update/documents/>
- **Legislative Work**
 - **Governor Scott' Education Summit:** Board President Mike Decarreau and Supt. Sean McMannon attended this event on December 18th at Norwich University. There were several presentation shared:
 - [Act 166 Recommended Reforms](#)
 - [Increasing Postsecondary Participation](#)
 - [Career Pathways](#)
 - [Full text of Governor Scott's State of the State Address \(1/4/2018\)](#)
 - **2017 Education Legislative Reports:**
 - [Education Legislative Update July 10](#)
 - [Education Legislative Update May 19](#)
 - [Education Legislative Update May 15](#)
 - [Education Legislative Update April 24](#)
 - [Education Legislative Update April 6](#)

WSD Goals

Goal #1: College & Career Readiness

- During the first week of December the "Hour of Code" was held. "Hour of Code" is a global movement to introduce students of all ages to coding and computer science. Each JFK class spent an hour working on coding together. Students were able to build their own online mazes that they had to maneuver a character through, build a galaxy with code, create their own Google logo using Scratch, or create their own Flappy game. Go to hourofcode.com for more information.
- 7th & 8th graders from Team Journey culminated their Expedition on *What is culture?* with a poetry performance. Students read two-voice poems in front of an audience of peers and parents and celebrated with a potluck lunch and thank you to VSAC for hosting the event! Beautiful, professionally printed poems are now hanging around WMS.
- The WMS Newcomer Academy, taught by Jean Plasse, celebrated their Expedition focused on *How do you want people to see you?* The celebration culminated with a gallery of the portrait photography

completed during time with artist-in-residence, Adam Kritzer. The Arts to Smarts program from VSA-VT sponsored the opportunity.

- January expositions for WHS students will be held on January 9th and 11th. Following the same process as in past semesters, students are choosing final projects from 2 classes to share. Here's the brief history of doing these expositions: Winooski has a history of students demonstrating their work that goes back to the founding of Senior Project and the Senior Expo in 1998. More recently, this led to the creation of the demonstration-based Senior Seminar and the idea that students' class work could be linked to major, school-wide assessments. With the awarding of the Nellie Mae grant in 2011, the educators and community members in Winooski and Burlington identified "what students need to succeed" beyond high school. Through a collaborative process, those goals were refined into the Winooski Graduate Expectations (GX). The GX development team determined that each of Winooski's six GXs would be assessed through complex assessments: in-depth, multi-step projects that demonstrate knowledge and skill associated with each GX. In June 2015, WMHS celebrated the very first Expo week. Given the success of this week, Expos are now held in January (JanPo) and June (JunePo).

Goal #2: Healthy, Productive & Successful Lives

- JFK students earned their second All-School Celebration on December 22nd. The students and staff had a pajama day, and students got to watch a movie for part of the day. It was a wonderful celebration for everyone!

Goal #3: Local & Global Community Engagement

- The annual JFK Winter Performance took place in December. As always, it was an incredibly well attended event. The students did an amazing job performing, and Sara Poland did a fantastic job organizing her first JFK performance.
- Nine middle students traveled with Amanda Spencer, WMS Guidance Counselor, to the Empower Youth Leadership Conference in South Burlington. The event was organized by CVSDVT district (formerly CSSU district) and sponsored by the Children's Legacy Foundation. The conference brought 50 area middle schoolers together to explore their leadership and create personal goals. Some Learning Targets were: I can set a personal goal for myself; I can imagine my future; I can affect my future by the choices I make today. Takeaways direct from students were: "Small steps can make big changes.", "I made new friends.", "I made a change by being here (at the conference) today.", "I liked talking with the students in Uganda." During part of the conference, the Vermont students Skyped with students in Uganda to share about hopes and dreams.

Finance/Operations

- The audit team from Fothergill, Segale & Valley has completed their fieldwork. Projected FY17 unapproved audit fund balance is favorably forecasted at \$14K. We expect our audit to be complete and the report available in late January/early February in 2018. A draft report will be available in the next few weeks and we expect that Sheila Valley will be present at the February or March board meeting to review the audit.
- At the end of December, our fund balance for FY18 is favorably forecasted at \$15K or less than 1% of the voter-approved budget. The forecast includes assumptions for the health reimbursement accounts expenses.. This favorable balance includes spending \$62K on the winter transportation pilot.
- The projected balance of the Reserve Fund is currently \$388K. This balance includes encumbrances for the Central Office Renovations, IT Firewall and WSD Capital Project Committee work. The parking lot project is complete and all expenses have been paid.