

Winooski School District
Office of the Superintendent
60 Normand Street
Winooski, Vermont 05404
(802) 383-6000
www.wdschools.org

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board approve all of the following action items:

5. **Consent Agenda:** (5 Minutes)
- a) Minutes of Meetings: March 8, 2017
 - b) Policy Title: 2.3 Financial Condition and Activities
 - Approval of Bills
 - Quarterly Financial Management Report
 - c) Policy Title: 2.6 Asset Protection
 - Accept Superintendent Monitoring Report
 - d) Policy Title 2.8 Communication and Support to the Board
 - Superintendent Report
 - e) Policy Title: 4.2.2 Board Job Description
 - Adopt Policy #1340, Tobacco Prohibition
 - Adopt Policy #4310, Alcohol & Drug Free Workplace

Discussion & Action Items: Please review backup for the following items.

6. **Executive Limitations (Policy Section II):** (10 minutes)
- a) Policy Title: 2.6 Asset Protection
 - Approve Time Clock System Request for Proposal
7. **Board-Management Delegation (Policy Section III):** (15 Minutes)
- a) Policy Title: 3.4 Monitoring Superintendent Performance
 - Discuss/Accept: Board Monitoring Report
8. **Governance Processes (Policy Section IV):** (30 Minutes)
- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
 - Student Report to the Board
 - b) Policy Title: 4.2.2 Create Written Governing Policies
 - Discussion – 1st Reading, Policy #4311, Privacy of Health Related Information (HIPAA)
 - Discussion – 1st Reading, Policy #5118, Participation of Home Study Students in School Programs & Activities
 - c) Policy Title: 4.2.4 Legislative Update
 - Discussion
 - d) Policy Title: 4.5 Agenda Planning
 - Removal of SS/IA Contracts
 - Board Reflection & Review Forum

Curriculum, Instruction & Assessment:

- **Adjustment to 2016-17 School Calendar:** WSD has closed 4 days due to winter weather conditions. Our final day for students without any closures was scheduled for Wednesday, June 13th. If we were to add 4 student days onto the calendar all students would attend school through Tuesday, June 19th which would result in 177 student days. Vermont law says students must attend at least 175 days. My recommendation is that the final day for students is Friday, June 15th which would result in 175 student days and meet state requirements. Staff will work through Tuesday, June 19th. By accepting the Consent Agenda the board is approving this action.
- **Board of School Directors Scholarship:** Karen Greene, WMHS Student Services Assistant organizes scholarships that are awarded during the graduation ceremony each year. She has requested your approval to continue the \$500 Board of School Directors scholarship at the 2017 graduation. By approving the consent agenda you will approve a \$100 contribution from each board member's stipend to be contributed toward this scholarship. You will find her letter of request and criteria for the scholarship in the agenda backup.
- **Job Postings for 2017-18**
 - Elementary Classroom Teacher (2.0 FTE)
 - Elementary Guidance Counselor (.5 FTE)
 - Elementary Music Teacher (1.0 FTE)
 - Intensive Needs Special Education Teacher (1.0 FTE)
 - Middle School ELL Teacher (1.0 FTE)
 - High School Special Education Teacher (1.0 FTE)
 - High School Guidance Counselor (1.0 FTE)
 - Accounts Payable/Payroll
 - Daytime Custodian
- **Young Writers Project (YWP):** YWP is one of 11 organizations around the country awarded a two-year Doris Duke Foundation Building Bridges grant to foster youth-led expression geared to promote understanding between Muslim and non-Muslim youths and adults. WSD was involved in the early support/planning of this grant application and will participate in organizing this to the greatest advantage of our youth. Here's a link to the Doris Duke Foundation announcement:
<http://www.ddcf.org/globalassets/news-and-publications/2017-news-and-publications/2017-ddfia-building-bridges-program-grantees-announcement.pdf?id=5075>
- **Legislative Work**
 - **Senate Education Committee Visit:** Senators Baruth, Balint, Mullin, Benning, Bray and Ingram visited WSD on Wednesday, April 7 to learn more about English Language Learning (ELL). There is legislative discussion about increasing ELL weighting in the equalized pupil count. They visited our neighbors in Burlington first and then Director of Curriculum & ELL Kirsten Kollgaard and I presented on the following:
 - Change in both number and nature of ELLs over time
 - Relatively flat funding
 - Specific needs of SLIFE students (Students with Limited, Interrupted or No Formal Education)
 - Specific needs of ELLs age 17+,
 - Vermont's position on adults in HS
 - Lack of satisfactory programming that fits their needs elsewhere
 - Need for differentiation of programming/supports
 - Ex: newcomers, intermediates, SLIFE, long-term ELLs, students who qualify for both ELL & special education
 - Federal law that schools must communicate with families in their own language

- Population growth and potential growth in skilled workforce represented by ELL students in our communities - we literally can't afford to under educate them
- Finances
- **2017 Education Legislative Reports:**
 - [Education Legislate Update April 6](#)
 - [Education Legislative Update March 27](#)
 - [Education Legislative Report March 17](#)
 - [Education Legislative Feb 27](#)
 - [Feb 24, 2017 Education Legislative Alert](#)
 - [Education Legislative Report #5](#)
 - [Report #3](#)
 - [Report #2](#)
 - [Report #1](#)

WSD Goals

Goal #1: College & Career Readiness

- **ASD TRAINING:** On Friday, March 31st, our Early Childhood Team participated in a training entitled: *Evidence-Based Strategies for Young Children With Autism Spectrum Disorder (ASD)*. This free training was supported by grants through Vermont Child Health Improvement Program (VCHIP) and the Vermont Department of Health and targeted professionals who work with children ages 2-5. Participants learned evidence-based interventions to support the communication, social interaction, and behavior skills of young children with ASD, as well as ways to monitor progress during early interventions to foster application. Many thanks to our presenters Patty Prelock, PhD, CCC-SLP, Shelley L. Velleman, PhD, CCC-SLP, Hope Morris, MS, CCC-SLP, and Tiffany Hutchins, PhD, CCC-SLP. And special thanks to Catherine Lavigne, Winooski School District early childhood SLP for coordinated this special event.
- **Expansion Grant Update:** Karen Prosciak from the Winooski Family Center and Robin Hood, Director of Early Learning collaborated to write year two of the Preschool Expansion Grant for the Winooski Family Center. We are almost through our first year of all day preschool, and are looking forward to sharing data with the community about the positive effect of full-day preschool on children.
- A team from the middle and high school attended the Mason's CARE training on March 20 and 21 to strengthen our educational support teams (EST). The training was valuable and immediately put to use in our work to support students.
- During the past month middle/high students were recognized for championing our gateway/graduation expectations as follows: Communication - 2; Critical Thinking - 3; Creativity - 4; Culture and Community - 6; Persistence - 3; and Wellbeing - 4.
- Take a moment to check out the Senior Class Plans wall outside the band room. Our graduating seniors are being accepted into a lot of colleges, and it's generating a very positive and palpable buzz throughout the school! Exciting!
- Ali Brown, from 2Revolutions, and Bill Feely, from Teachers Development Group, spent the day with the JFK staff on Monday March 27th. They worked with administration, coaches, and teachers to align our Math Best Practices work, and our PBL work. It was an incredibly productive day, and very affirming that we are doing cohesive work that benefits our students.

Goal #2: Healthy, Productive & Successful Lives

- 1st grade ran our All School Morning Meeting this month. The students did an amazing job practicing their public speaking skills. They stood in front of all the JFK students and staff and explained and modeled each part of morning meeting. They did a fantastic job!

Goal #3: Local & Global Community Engagement

- Business teacher Courtney Poquette was honored in Montpelier on April 6th as the JumpStart Financial Literacy Champion Award - in recognition of leadership and outstanding achievement to advance the financial literacy of Vermont Youth. Courtney spoke eloquently and “did Winooski proud” in her acceptance speech, which included a shout out about our Financial Literacy GP. Congratulations on a well deserved honor!
- **Mark your calendars!** This year Winooski’s **SPRING INTO THE ARTS** will be coming to WMHS, festival-style! On **April 14th, 2017** the school will be filled with music, food, laughter, and inspiring works of art from students in all three schools. Winooski students and staff know how important the arts are in creating personalized learning pathways, and our students love having opportunities to express themselves as young artists every day. We also know that there is no better way to bring people of all different backgrounds together than through the shared experiences in creating and enjoying the arts. We welcome families, friends, and the entire Winooski community! **Come early, and stay for it all! Fun for the whole family!**
 - **Doors open at 4:00. Ongoing events throughout the school until the Celebrate Winooski Talent Show**
 - Live **pop-up music performances** in the lobby
 - **Visual Art galleries** from High School, Middle, and Elementary school students
 - Hear readings of student-written plays for **Vermont Young Playwrights Festival**
 - Choose a Nepali, Somali, or Hip-Hop **dance workshop** led by some of our best high school dancers
 - **Strike a pose** for unique family and friend photos from Winooski’s best student photographers *Talk to Heather Win for more details or to offer support.*
 - **Empty Bowls Dinner from 4:45 to 5:45.** Beautiful soups served in bowls handmade by our JFK students. Free dinner for all. Donations welcomed for clay bowls. *Talk to Barb Crandall for more details or to offer support.*
 - **Celebrating Winooski’s Talent Show 6-7:30 pm** in the Performing Arts Center. *Talk to Lisa Goetz for more details or to offer support.*
- The JFK Fun Fair was March 24th. The event was very well attended by students and families. Some families brought friends from other towns who had very positive feedback about the event.
- On Monday, April 10th, JFK had our KPMG Book Fair. KPMG has a charity called KPMG’s Family for Literacy (KFFL) and each year they try to do at least 1 or 2 events to support local communities. In the past they have worked with organizations like Boys & Girls Club, King Street and others. This year they thought it would be nice to do something in a community VERY close to their office - Winooski! We had an All School Morning Meeting with them, and then each class was read to by a KPMG employee, and every student received a goody bag with brand new books in it!

Finance/Operations

- At the end of March, our fund balance for FY17 is favorably forecasted at \$76K or less than .5 % of the voter-approved budget.
- The projected balance of the Reserve Fund is currently \$457,544. This balance includes encumbrances for the IT Switch project that was completed in February and \$15,000 approved in December to begin a facility feasibility study. All other approved projects have been completed.
- We have entered into a feasibility study contract with [Joseph Architects](#). Principal Joe Green has been in the building during February and March to perform an initial assessment of our facility. We expect an initial report in the next few weeks.
- We are working with Civil Engineering Association, Inc. to review the parking lot drawing that was done in 2011 to begin a process to address our parking issue. Currently we are working on storm water permitting and will be preparing an RFP for the work.
- The facility team is gearing up for springs sports, focusing on repairs to the track and jump pit, as well as lining up summer projects and cleaning schedule.
- The bids for the Time Clock System have come in. The quotes varied as only company actually submitted a bid that covered all the components requested. I will be recommending that we move

forward with Time Clocks Plus, which has proven to be a good fit for other schools that use the same software that we have.

- A RFP is currently being prepared for Transportation for FY18. It is expected that a recommendation will come to the board in June.