

Winooski School District
Office of the Superintendent
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All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board approve all of the following action items:

A. Consent Agenda

- a) Minutes of Meetings: January 13 and 25, 2016
- b) Policy Title: 2.3 Financial Condition and Activities
 - Approval of Bills
- c) Policy Title: 2.6 Asset Protection
 - Approve Child Care Parking Lot Use Agreement for 2016-17
- d) Policy Title: 2.7 Compensation and Benefits
 - Approve Contract Recommendation - Thomas Shearer, Behavior Coach, Gr. 6-12
 - Approve Administrative Contracts
 - Leon Wheeler, WMHS Principal
 - Katherine Grodin, WMHS Assistant Principal
 - Sara Raabe, Elementary Principal
 - Robin Hood, Director of Special Services & Early Learning
 - Rebecca Goulet, Finance Manager
- e) Policy Title 2.8 Communication and Support to the Board
 - Superintendent Report

Discussion & Action Items: Please read the attached backup materials and links to be prepared for the following board discussions:

Executive Limitations (Policy Section II)

- a) Policy Title: 2.2 Treatment of Staff
 - Discussion: Superintendent Monitoring Report
- b) Policy Title: 2.3 Financial Condition and Activities
 - Accept-Financial Management Questionnaire

Governance Processes (Policy Section IV)

- b) Policy Title 4.1 Governing Style
 - Accept - Board Monitoring Report 4.1 Governing Style
- c) Policy Title: 4.2.2 Create Written Governing Policies
 - Discussion – 1st Reading, Policy #5114a, Student Conduct & Discipline
 - Discussion - 1st Reading, Policy #6172, Non English Language Background

Curriculum, Instruction & Assessment:

- [Act 46](#) Update:
 - All superintendents and school board chairs from BSD, CSD, SBSB and WSD have agreed to move forward with a committee to study opportunities for our districts to expand learning

opportunities for students and realize operational efficiencies. The four superintendents will meet later this month with a facilitator to discuss a process, timeline and committee membership.

- Legislative Update
 - [February 2016](#)
 - [January 2016](#)
- Special Olympics VT Penguin Plunge:
 - [The Winooski team](#) has just passed the \$10K fundraising mark and has now raised over \$35K the past three years to support Special Olympics VT and Unified Sports. Nearly 200 people have supported our team and over 65 brave souls will plunge into chilly Lake Champlain on Saturday, February 6th at 11:00am at the Burlington Waterfront.
- Mindful City Project update:
 - The team is made up of the following members: Jaycie Puttlitz (Project Coordinator), Katherine Decarreau (Winooski City Manager), Rick Hebert (Winooski Chief of Police), Tori Cleiland (WSD School Board member), Lindsay Forman and Denise Casey (Mindfulness Teachers), Tulasha Pradhan, Ashbin Magar (Student Mindfulness Leadership Team reps), Andrea O'Connor (Leader, Community Mindfulness sessions), Kate Grodin (WMHS Assistant Principal), Sara Raabe (JFK Principal) and Ethan Hausman (Parks & Rec)
 - This group met on January 28th to begin planning the expansion of mindfulness practices across our city with the generous support of this second phase of grant funding. One of the actions is to provide more online resources such as the [guided mindfulness session on our website](#).

WSD Goals

Goal #1: College & Career Readiness

- The Preschool Skills Screening is on February 12th from 9:00 to 2:00. If parents have concerns about their child's development, this is an opportunity for a screening in the following skill area: speech and language, motor, adaptive, personal/social, and academic/cognitive skills. The screening is play based and is for 3 and 4 year olds living in Winooski.
- On February 19th Karen Prosciak, from the Winooski Family Center, will join our collaborative monthly meeting with Head Start to share the work that she is doing around Early Multi-Tiered System of Supports (MTSS).
- We are recruiting 3 and 4 year olds to fill spots in the preschool next year. We have collaborated with Head Start around a recruitment process, and this work has begun.
- The second Building Blocks for Literacy parent workshop for PreK and K parents is scheduled for March 9th. This workshop will focus on the sounds of our language and phonological awareness.
- The WIDA ACCESS testing for all of Winooski's English Language Learners has begun. This year the test is all on-line for grades 1-12, but remains paper-based for kindergarten. It still assesses the four domains of English: reading, writing, speaking and listening. The test window runs until Friday, March 4th.
- The Green Mountain Writing Project is working with WMS humanities, ELL and Special Ed. teachers to implement Lucy Calkins's Units of Study for Teaching Writing. This year teachers are exploring the program and next year all MS students will have regular writer's workshop.

Goal #2: Healthy, Productive & Successful Lives

- WHS students Key Nguyen and Rainbow Chen are in the Vermont Youth Orchestra and performed on 1/31 at the Flynn Theater. They both are also performing at the All-State Music Festival. Additionally, Key will be singing with a national orchestral chorus at Carnegie Hall on June 13. This opportunity for Key has grown from his work in the iLab on learning Italian and his love of opera.
- Lida Winfield, an accomplished dancer, will be performing her work about perseverance on 2/16 from 6-7 in the PAC. This is a free event for the public. The performance is sponsored by VSAC and is connected Ms. Winfield's work with our WMS Aspirations Day.

Goal #3: Local & Global Community Engagement

- The Winooski Middle School ELL students are organizing a luncheon for the Winooski Senior Center on Friday, February 19th at 11:30am. This is the second year students have organized the luncheon, which includes a variety of ethnic food and entertainment. Last year the seniors enjoyed attending so much they are very excited to have our students return.
- Sophomore education majors from St. Michael's College's "Adolescent Development" course met with several of our high school ELL students on Thursday, February 4th to begin a partnership that will last the whole semester. Inge White, a WHS ELL teacher, has worked with Professor Claudine Bedell to connect high school ELL students with college students for the last 8 years. The St. Michael's students visit WHS once a week to support students in their classes, talk to them about college and build relationships with them. They started the semester off with a meet & greet in the iLab.
- The film crew was in Winooski during JanPo and got great footage of presentations, community meeting, advisory, and student interviews. They will be returning on Wednesday March 9 and Thursday March 10 to conduct more in-depth interviews with students, teachers, and parents. The hope is to finish production on the video by April 14.

Finance/Operations

- At the end of January, our fund balance for FY16 is favorably forecasted at \$4K or less than .02 % of the voter-approved budget. This is solely due to a number of students with special needs moving into more therapeutic learning environments off campus. We will continue to reconcile special education expenses/revenues as actuals come in and monitor other spending as the end of the school year approaches.
- On January 14, 2015, the AOE Child Nutrition Team was on campus to conduct a Food Service Review. During the exit meeting, the AOE made a few suggestions and will issue an audit report letter in the coming weeks outlining any findings. The AOE was delighted to see breakfast in the JFK classrooms.
- Summer planning is in full swing. The facility team is working on the project list and will be putting out RFPs for the replacement of the walk in cooler and replacement/addition of divider walls in the high school. Facility work is being carefully coordinated with continuing to provide a variety of rich learning opportunities for students